

**ZONING DEPARTMENT**  
Township of Parsippany-Troy Hills  
1001 Parsippany Boulevard  
Parsippany, NJ 07054  
973-263-4373

**NEW BANNER/PENNANTS ORDINANCE**

Banners and pennants no larger than 32 square feet shall be temporarily permitted in non-residential districts for a maximum of four weeks per calendar year and require a permit approved by the Zoning Officer prior to being erected. Banners are not permitted to be attached to the existing freestanding sign.

The Applicant for a banner/pennants permit shall pay a \$35 fee. If the maximum four weeks per calendar year are not consecutive weeks, a separate permit and fee of \$35 shall be required for each time period.

Checklist for Banner Application:

- Completed banner application.
- The banner company must provide two (2) **colored** drawings of proposed banner including message, logo and dimensions. Per Ordinance no sign/banner shall have more than five (5) colors, including the background which counts as one color. Black and white shall be considered colors.
- Provide height of banner (height is measured from the ground to the top of the banner).
- Fill in every space provided. ("N/A" should not be used in any space).
- Letter of consent from property owner must be attached to the application.
- Provide a survey or plot plan showing banner location and setbacks from all property lines.
- Include this checklist with application.

***Please be advised that an inaccurate or fraudulent submittal of information pursuant to this application may result in the revocation of associated permits and/or legal action.***

**ZONING DEPARTMENT  
BANNER APPLICATION**

**Township of Parsippany-Troy Hills  
1001 Parsippany Boulevard  
Parsippany, NJ 07054  
973-263-4373**

Block: \_\_\_\_\_ Lot: \_\_\_\_\_ Zone: \_\_\_\_\_

Location of Banner (Address): \_\_\_\_\_

Property Owner Name: \_\_\_\_\_

Applicant's Name: \_\_\_\_\_

Applicant's Daytime Telephone Number: \_\_\_\_\_

Name of Banner Contractor: \_\_\_\_\_

Size: \_\_\_\_\_ X \_\_\_\_\_ = \_\_\_\_\_ sq. ft. (32 sq. ft. maximum permitted)

Height of banner (at highest point): \_\_\_\_\_ ft.

Lettering/Logo/Message on Banner:          
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Date From: \_\_\_\_\_ Date To: \_\_\_\_\_

\_\_\_\_\_  
Applicant's Signature

Date: \_\_\_\_\_