



# Township of Parsippany - Troy Hills

## Division of Health

Maintain Our Ecology, Protect Your Environment

HEALTH DEPARTMENT  
Carlo DiLizia, M.A. H.O.  
Health Officer

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### MOBILE FOOD VENDOR LICENSE APPLICATION

#### SECTION 1: OWNER INFORMATION

Name of Business: \_\_\_\_\_

Name of Owner: \_\_\_\_\_

Owner Mailing Address: \_\_\_\_\_

Home Phone #: \_\_\_\_\_ Cell phone # \_\_\_\_\_

If vehicle or equipment are leased or rented, please give owner name & address: \_\_\_\_\_

#### SECTION II: MOBILE VEHICLE INFORMATION

Type of Business: \_\_\_ Catering Truck \_\_\_ Mobile Food Truck with Kitchen \_\_\_ Hitch Trailer \_\_\_ Ice Cream

Vehicle Identification Number (for Motor Vehicles): \_\_\_\_\_

License Plate Number: \_\_\_\_\_ Vehicle Color: \_\_\_\_\_

#### SECTION III: FOOD SUPPLIES / BASE OF OPERATION

List types of food & beverage sold or served (Attach menu, if applicable):

Please provide the name and address of the location where your foods are purchased:

NAME	ADDRESS	PHONE NUMBER

Please provide the name and address for your base of operation. A base operation is a licensed commissary, retail food establishment, or wholesale food establishment which is used for cleaning of your vehicle, storing and obtaining food supplies:

NAME	ADDRESS	PHONE NUMBER

If you are operating a mobile vehicle, please list the days, times, and location for all stops in Township of Parsippany. Please provide route list:

DAY OF WEEK	TIME	LOCATION

1. **MOBILE VENDER DEFINED:** Any person who transports by vehicle prepared food, food stuff to be prepared or cooked prior to sale and beverages with the intent of selling such food and beverages to individual patrons or purchasers while said vehicle is temporarily stopped and parked during a period no longer than the time it takes to conclude a sale or a series of uninterrupted sales. Mobile vendors of frozen products only, such as ice cream, water ices or other frozen confectionery products, shall not be considered to be mobile vendors for the purposes of Chapter 430 of the Township Code, but shall be responsible for full compliance with all requirements of article.
2. **USE OF PROPERTY:** No mobile vendor or solicitor shall have any exclusive right to any one place upon any sidewalk, or any street, or any other fixed location within the Township, whether such location is on publicly owned or privately-owned property. No mobile vendor shall stop or park a vehicle or conveyance used in dispensing and selling goods or wares for longer than the time it takes to conclude a sale or an uninterrupted series of sales, whether the mobile vendor’s vehicle or conveyance is located on publicly owned property or on privately owned property for which the vendor has obtained authorization from the owner of the private property as required by Chapter 296-10. In no event shall a mobile vendor stop or park a vehicle or conveyance used in dispensing and selling goods or wares after 7:00 p.m. No mobile vendor-food shall park or stop his vehicle for the purpose of conduction sales at any location within 1,000 feet from any other mobile vendor-food. No mobile vendor, solicitor, or canvasser shall be permitted to operate in any congested area where his operation might impede or inconvenience the public. The Township Police Department shall be authorized to require mobile vendor’s, solicitors, or canvassers to move from a congested area. For the purpose of this section, the judgment of a police officer exercised in good faith shall be deemed conclusive as to whether the area is congested or the public is impeded or inconvenienced by the location of a mobile vendor, solicitor, or canvasser.
3. **CHANGE OF OWNERSHIP INSPECTION:** Mobile Retail Food Vendor Licenses are non-transferable. All retail food vendors, which change ownership, including reincorporation, is required to be inspected by the Health Department before the new owners may begin operation.
4. **EXPIRATION / RENEWAL OF LICENSE:** The license period runs from July 1<sup>st</sup> to June 30<sup>th</sup>. Applications for renewal shall be submitted with the required fee at least ten (10) days prior to June 30<sup>th</sup> of each year. **A \$100.00 late fee will be charged to all applications received after June 30<sup>th</sup>.**

5. **FEES: Please note the license fee for mobile vendor has been revised as follows:**

(a) **Class 1:** licenses for itinerant restaurants dealing only with prepackaged or wrapped foods, such as but not limited to, soft drinks, candy, snacks, etc. which are packaged, wrapped, manufactured or processed outside of such establishments. Class 1 restaurants shall be charged a nonrefundable license fee of **\$500**, which shall accompany this application.

(b) **Class 2:** licenses for itinerant restaurants where food is cooked and prepared on site, regardless of whether they also offer prepackaged foods. Class 2 restaurants shall be charged a nonrefundable license fee of **\$500**, which shall accompany this application.

(c) **Class 3:** licenses for itinerant restaurants who sell frozen dairy products and frozen snacks. Class 3 restaurants shall be charged a nonrefundable license fee of **\$300**

- A COMPLETE BACKGROUND CHECK WILL BE CONDUCTED BY THE PARSIPPANY-TROY HILLS POLICE DEPARTMENT FOR ALL APPLICANTS. ADDITIONAL INFORMATION MAY BE REQUIRED FROM THE POLICE DEPARTMENT. **NO LICENSE SHALL BE ISSUED UNTIL A COMPLETE BACKGROUND CHECK IS COMPLETED.**

6. I understand that this establishment is being licensed under the Township of Parsippany-Troy Hills Ordinance 2019:06, and Chapter 24 (N.J.A.C. 8:24, 1-I et. Seq.) of the NJ State Sanitary Code and other ordinances of the Health Department, the amendments and supplements thereto and other ordinances for the municipality and statutory laws of the State of New Jersey relating to the conduct of such business.

I have read and understand all the above requirements and agree to abide by them as condition of this license.

Applicants Name: (please print): \_\_\_\_\_

Signature of Applicant: \_\_\_\_\_

Title of Applicant: \_\_\_\_\_

Date: \_\_\_\_\_

