

## **ORGANIZATION MEETING JANUARY 5, 2010**

The meeting was opened at 7:33 p.m. by the Township Clerk, followed by a salute to the flag.

**ROLL CALL:** Present - Council Members John Cesaro, Michael J. dePierro, John M. Fox and Ann F. Grossi

**ALSO PRESENT:** Mayor James R. Barberio; Jasmine Lim, Business Administrator; and Judith I. Silver, Township Clerk

The Township Clerk announced that adequate notice of this meeting has been provided in accordance with the requirements of the Open Public Meetings Law by filing the notice in the Office of the Township Clerk and by posting the meeting notice on the bulletin board at the Municipal Building on December 8, 2009 where it has remained posted since that date. A legal notice appeared in both the Daily Record and the Star Ledger and was also forwarded by fax to other local newspapers and local radio stations on December 17, 2009.

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### **NOTES:**

January 5, 2010 (Immediately Following Organization Meeting)	Agenda Meeting Public Invited - Public Participation
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January 12, 2010 @ 7:30 p.m.	Regular Meeting Public Invited - Public Participation
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The Township Clerk announced that the first order of business is the election of the Council President. She called for nominations. Mr. Cesaro nominated Ms. Grossi. Mr. Fox seconded the nomination. Hearing no further nominations, the Township Clerk closed the nominations and called the roll.

Roll Call:	Cesaro	-	Yes
	dePierro	-	Yes
	Fox	-	Yes
	Grossi	-	Yes

The Township Clerk congratulated Ms. Grossi and asked that she take over the meeting.

Council President Grossi thanked her colleagues for electing her to serve as Council President. As Council President, she informed the audience that this meeting and all future meetings would be recorded for broadcast under the title of "Inside Parsippany Town Hall." The program will be shown on Tuesday evenings from 5:30 p.m. to 7:30 p.m. on Cablevision Channel 21. Council President

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Grossi noted for the record that the Township is allotted a two hour period; if the recording exceeds that time frame, then it will not be aired by Cablevision.

Council President Grossi called for nominations for the office of Council Vice-President. Mr. Cesaro nominated Mr. Fox. The nomination was seconded by Council President Grossi.

Roll Call:	Cesaro	-	Yes
	dePierro	-	Yes
	Fox	-	Yes
	Grossi	-	Yes

Mr. Fox was elected to serve as Council Vice-President.

Council President Grossi commented that the Republican County Committee has admirably fulfilled its obligation to provide the Council with three candidates from which to fill the vacancy on the Township Council created by the election of Councilman Barberio as Mayor.

The Township Clerk read for the record a portion of a letter she received from Nicole Green, Chairwoman of the Parsippany Republican Municipal Committee, advising that a meeting had been convened on Monday, January 4, 2010 of the Parsippany Republican Municipal Committee for the purpose of nominating three individuals whose names are to be submitted to the Council to fill the vacancy. Listed below are the names of the nominees that are furnished to our Township Council for their vote at the reorganization meeting to be held on January 5, 2010.

**Brian S. Stanton**  
**James J. Vigilante**  
**Richard H. Gerstl**

Council President Grossi noted that any one of the three candidates would be a welcome addition to the Council as they are all well qualified. They have served and continue to serve their community. She called for a motion to nominate one of the candidates to fill the vacant position.

Mr. dePierro nominated Brian Stanton. The nomination was seconded by Mr. Fox. Hearing no further nominations, Council President Grossi called for a vote on the nomination of Mr. Stanton.

Roll Call:	Cesaro	-	Yes
	dePierro	-	Yes
	Fox	-	Yes
	Grossi	-	Yes

Council President Grossi administered the Oath of Office and Allegiance to Brian S. Stanton as a Township Council Member. Congratulations were offered by the members of the Township Council.

Council President Grossi took this opportunity to thank the other two nominees for their efforts and expressed her hope that they would continue their service to both the Republican Party and the

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Township of Parsippany-Troy Hills. She also recognized Senator Joe Pennacchio for his attendance this evening.

## **APPOINTMENTS:**

The following appointments were made by Council President Grossi or by motion of the Governing Body, where indicated:

### **Committees/Boards:**

#### **Craftsman Farms Foundation -**

Council Representative – 1 Year Term (12/31/10) – **Mr. Stanton**

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#### **Economic Development Advisory Committee**

Council Liaison – 1 Year Term (12/31/10) – **Council President Grossi**

Council President Grossi noted that the appointments of members to serve on the Economic Development Advisory Committee would be tabled to the Agenda Meeting of February 9, 2010.

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#### **Environmental Advisory Committee**

Council Liaison – 1 Year Term (12/31/10) – **Council President Grossi**

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#### **Fire Prevention Bureau**

Council Liaison - 1 Year Term (12/31/10) – **Mr. Stanton**

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#### **Historic Preservation Advisory Committee**

Council Liaison – 1 Year Term (12/31/10) – **Mr. Fox**

A motion was made by Mr. Cesaro, seconded by Mr. Fox, to reappoint **Patrick Paoella** and **Barbara Seaman** as members of the **Historical Preservation Advisory Committee** for three year terms, each ending 12/31/12.

Roll Call:	Cesaro	-	Yes
	dePierro	-	Yes
	Fox	-	Yes
	Stanton	-	Yes
	Grossi	-	Yes

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## **Library Board of Trustees**

Council Liaison – 1 Year Term (12/31/10) – **Council President Grossi**

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## **Morris County League of Municipalities**

Representative - 1 Year Term (12/31/10) – **Council President Grossi**

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## **Municipal Alliance Committee**

Council Liaison – 1 Year Term (12/31/10) – **Mr. Stanton**

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## **Municipal Government Transparency Committee**

Council Liaison – 1 Year Term (12/31/10) – **Mr. Cesaro**

Council President Grossi noted for the record that the appointments of members to serve on the Municipal Government Transparency Committee would be tabled to the Agenda Meeting of February 9, 2010.

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## **Parsippany Area Chamber of Commerce**

Representative - 1 Year Term (12/31/10) – **Mr. dePierro**

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## **Parsippany Child Day Care Center**

Council Liaison – 1 Year Term (12/31/10) – **Mr. Stanton**

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## **Planning Board**

Class III Member – 1 Year Term (12/31/10)

A motion was made by Mr. Cesaro, seconded by Mr. Fox, to nominate **Mr. dePierro** as the **Class III Member of the Planning Board** for a one year term ending December 31, 2010.

Roll Call:	Cesaro	-	Yes
	dePierro	-	Abstain
	Fox	-	Yes
	Stanton	-	Yes
	Grossi	-	Yes

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## **Police Athletic League**

Council Liaison – 1 Year Term (12/31/10) – **Mr. Fox**

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## **Recreation Advisory Committee**

Council Liaison – 2 Year Term (12/31/11) – **Mr. Cesaro**

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A motion was made by Mr. dePierro, seconded by Mr. Cesaro, to reappoint **Frank Neglia**, to serve as the **Little League West Representative to the Recreation Advisory Committee** for a three year term ending December 31, 2012.

Roll Call:	Cesaro	-	Yes
	dePierro	-	Yes
	Fox	-	Yes
	Stanton	-	Yes
	Grossi	-	Yes

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### **Traffic Advisory Committee**

Council Liaison – 1 Year Term (12/31/10) – **Mr. Cesaro**

A motion was made by Mr. Fox, seconded by Mr. Cesaro, to appoint **Nick Cerbo** as a **member of the Traffic Advisory Committee** for a three year term ending December 31, 2012.

Roll Call:	Cesaro	-	Yes
	dePierro	-	Yes
	Fox	-	Yes
	Stanton	-	Yes
	Grossi	-	Yes

A motion was made by Mr. dePierro, seconded by Mr. Cesaro, to reappoint **George Dredde**n as a **member of the Traffic Advisory Committee** for a three year term expiring on December 31, 2012.

Roll Call:	Cesaro	-	Yes
	dePierro	-	Yes
	Fox	-	No
	Stanton	-	Yes
	Grossi	-	Yes

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### **Zoning Board of Adjustment**

Regular Member – 4 Year Term (12/31/13)

A motion was made by Mr. Cesaro, seconded by Mr. Fox, to reappoint **Saurin H. Pathak** as a Regular Member of the Zoning Board of Adjustment for a four year term ending December 31, 2013.

Roll Call:	Cesaro	-	Yes
	dePierro	-	Yes
	Fox	-	Yes
	Stanton	-	Yes
	Grossi	-	Yes

# ORGANIZATION MEETING – JANUARY 5, 2010

## RESOLUTIONS:

The following resolution was offered by Council President Grossi, seconded by Mr. dePierro:

### Authorizing Temporary Appropriations for 2010

**WHEREAS**, New Jersey Statute Title 40A:4-19 provides for the making of Township temporary appropriations to finance the operations of municipal government until the date of the adoption of the budget for such year;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Parsippany-Troy Hills that there be and is hereby appropriated as follows:

General Appropriations - Current Fund	23,000,000.00
General Appropriations - Water Utility	2,250,000.00
General Appropriations - Sewer Utility	5,000,000.00
General Appropriations - Knoll Country Club Utility	1,300,000.00

as Township temporary appropriations for the year 2010 for the purpose identified by the titles herein below listed in sums set opposite such titles:

#### CURRENT FUND

##### General Government

##### General Administration

Salaries and Wages	165,000.00
Other Expenses	20,000.00

##### Township Council

Salaries and Wages	25,000.00
Other Expenses	5,000.00

##### Municipal Clerk

Salaries and Wages	85,000.00
Other Expenses	20,000.00

##### Treasury

Salaries and Wages	85,000.00
Other Expenses	10,000.00

##### Tax Collection

Salaries and Wages	65,000.00
Other Expenses	10,000.00

##### Tax Assessing

Salaries and Wages	85,000.00
Other Expenses	40,000.00

##### Department of Law

Other Expenses	300,000.00
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##### Department of Engineering

Salaries and Wages	170,000.00
Other Expenses	10,000.00

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Land Use Administration		
	Department of Planning	
	Salaries and Wages	20,000.00
	Other Expenses	25,000.00
	Board of Adjustment	
	Salaries and Wages	20,000.00
	Other Expenses	10,000.00
Code Enforcement and Administration		
	Housing and Zoning Code Enforcement	
	Salaries and Wages	110,000.00
	Other Expenses	20,000.00
	Department of Building & Inspections	
	Salaries and Wages	334,000.00
	Other Expenses	300,000.00
Insurance		
	Liability Insurance	550,000.00
	Worker Compensation	250,000.00
	Employee Health and Group Life	3,500,000.00
	Unemployment Insurance	45,000.00
Public Safety		
	Police Department	
	Salaries and Wages	5,000,000.00
	Other Expenses	300,000.00
	Municipal Court	
	Salaries and Wages	135,000.00
	Other Expenses	6,000.00
	Prosecutor	21,000.00
	Public Defender	
	Other Expenses	1,000.00
	Fire Prevention Bureau	
	Salaries and Wages	95,000.00
	Other Expenses	15,000.00
	Office of Emergency Management	
	Salaries and Wages	5,000.00
	Other Expenses	15,000.00
	First Aid Organizations	72,000.00

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### Public Works

Department of Public Works	
Salaries and Wages	860,000.00
Other Expenses	395,000.00
Garbage and Trash Removal	
Salaries and Wages	550,000.00
Other Expenses	220,000.00
Buildings and Grounds	
Salaries and Wages	120,000.00
Other Expenses	55,000.00
Vehicle Maintenance	
Other Expenses	251,000.00
Condominium Costs	50,000.00

### Health and Human Services

Maintenance of free Public Library	1,500,000.00
Public Health Services	
Salaries and Wages	215,000.00
Other Expenses	35,000.00
Senior Citizen Center	
Salaries and Wages	90,000.00
Other Expenses	30,000.00
Dog Regulation	
Other Expenses	100,000.00
Contribution to Day Care Center	30,000.00

### Parks & Recreation

Maintenance of Parks	
Salaries and Wages	550,000.00
Other Expenses	125,000.00
Recreation Services	
Salaries and Wages	60,000.00
Other Expenses	50,000.00

Celebration of Public Events 80,000.00

### Utility Expenses

Electricity	200,000.00
Street Lighting	300,000.00
Telephone	140,000.00
Gas (Natural or Propane)	80,000.00

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Gasoline		400,000.00
Solid Waste Disposal Costs		650,000.00
Debt Service		
	Payment of Bond Principal	1,800,000.00
	Payment of Bond Interest	1,400,000.00
Statutory Expenditures		
	Social Security System	720,000.00
Total:		23,000,000.00

### WATER UTILITY

Operating		
	Salaries and Wages	681,000.00
	Other Expenses	911,000.00
Statutory Expenditures		
	Social Security System	100,000.00
Debt Service		
	Payment of Bond Principal	300,000.00
	Payment of Bond Interest	250,000.00
	Environmental Infrastructure	8,000.00
Total:		2,250,000.00

### SEWER UTILITY

Operating		
	Salaries and Wages	1,100,000.00
	Other Expenses	2,500,000.00
Statutory Expenses		
	Social Security System	100,000.00
Debt Service		
	Payment of Bond Principal	600,000.00
	Payment of Bond Interest	700,000.00
Total:		5,000,000.00

### KNOLL COUNTRY CLUB UTILITY

Operating		
	Salaries and Wages	500,000.00
	Other Expenses	615,000.00
Statutory Expenses		
	Social Security System	75,000.00

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Debt Service	Payment of Bond Principal	10,000.00
	Payment of Bond Interest	100,000.00
 Total:		 1,300,000.00

ROLL CALL: YES – Council Members Cesaro, dePierro, Fox, Stanton and Grossi

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## Cash Management Plan

The following resolution was offered by Mr. Cesaro, seconded by Mr. dePierro:

**WHEREAS**, N.J.S.A. 40A:5-1 et seq. requires governing body adoption for a cash management program,

**NOW, THEREFORE, BE IT RESOLVED** that the Township Council of the Township of Parsippany-Troy Hills adopt a cash management plan, a copy of which is on file in the Office of the Township Clerk.

ROLL CALL: YES – Council Members Cesaro, dePierro, Fox, Stanton and Grossi

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## Transfer of Appropriation Reserves – Current Fund

The following resolution was offered by Mr. dePierro, seconded by Council President Grossi:

**WHEREAS**, N.J.S.40A:4-59 provides that all unexpended balances carried forward after the close of the year are available, until lapsed at the close of the succeeding year, to meet specific claims, commitments or contracts incurred during the preceding fiscal year, and allow transfers to be made from unexpended balances which are expected to be insufficient during the first three months of the succeeding year;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Parsippany-Troy Hills that transfers be made between the 2009 budget appropriations reserves as follows:

<u>CURRENT FUND</u>	<u>FROM</u>	<u>TO</u>
UTILITY EXPENSES:		
Gasoline	\$ 60,000.00	

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Tax Assessing	
Other Expenses	\$ 10,000.00
Department of Public Works:	
Streets and Road Maintenance	
Other Expenses	\$ 50,000.00

ROLL CALL: YES – Council Members Cesaro, dePierro, Fox, Stanton and Grossi

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### Designation of Official Newspaper

The following resolution was offered by Mr. Fox, seconded by Mr. dePierro:

**BE IT RESOLVED** by the Township Council of the Township of Parsippany-Troy Hills, in the County of Morris, and State of New Jersey, that the official newspaper for the Township of Parsippany-Troy Hills for the year 2010 shall be the **DAILY RECORD**, published by Gannett Satellite Information Network Inc., 6 Century Drive, Parsippany, New Jersey 07054.

ROLL CALL: YES – Council Members Cesaro, dePierro, Fox, Stanton and Grossi

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### Designation of Newspapers to Receive Notices

The following resolution was offered by Mr. Stanton, seconded by Mr. Cesaro:

**WHEREAS**, Chapter 231 of the Public Laws of New Jersey for 1975, known as the “Open Public Meetings Act,” N.J.S.A. 10:4-6, et seq., requires notification of meetings of public bodies, as therein defined, in the manner therein set forth.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Parsippany-Troy Hills, in the County of Morris, State of New Jersey, that it hereby makes the following designations and notifications in accordance with said “Open Public Meetings Act”:

1. The Daily Record, 6 Century Drive, Parsippany, New Jersey and The Star-Ledger, 1 Star-Ledger Plaza, Newark, New Jersey are hereby designated as the newspapers to receive notices of meetings, as required by any and all sections of the “Open Public Meetings Act,” it appearing that these newspapers are most likely to inform the local public of such meetings.

2. The location for posting of notices of meetings shall be the Bulletin Board located within the Municipal Building at 1001 Parsippany Boulevard, Parsippany, New Jersey.

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3. The sum of \$25.00 is hereby fixed as the amount to be deposited by any person requesting individual notice of meetings as provided in N.J.S.A. 10:4-19 of the “Open Public Meetings Act,” to be adjusted in accordance with the following schedule of charges: fifty cents (.50) per notice plus fifty cents (.50) mailing charge each notice. The amount of the deposit shall be adjusted over the course of the year to reflect charges against said amount in accordance with this schedule.

4. Upon request of any person for copies of minutes of any meeting, such copies shall be made available in accordance with § 4-58, Public Records, of the Code of the Township of Parsippany-Troy Hills.

ROLL CALL: YES – Council Members Cesaro, dePierro, Fox, Stanton and Grossi

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### **Confirming Appointment of Jasmine Lim as Business Administrator**

The following resolution was offered by Council President Grossi, seconded by Mr. dePierro:

**BE IT RESOLVED** by the Township Council of the Township of Parsippany- Troy Hills, in the County of Morris, and State of New Jersey, that it does hereby advise and consent to Mayor James R. Barberio's appointment of Jasmine L. Lim as Business Administrator of the Township of Parsippany-Troy Hills for a term as provided by law and until the appointment and qualification of a successor.

ROLL CALL: YES – Council Members Cesaro, dePierro, Fox, Stanton and Grossi

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### **Confirming the Appointment of John P. Inglesino, Esq. as Township Attorney**

Council President Grossi noted for the record that she and Mr. Cesaro would recuse themselves from voting on this matter to avoid any appearance of a conflict of interest or of any impropriety. She turned the meeting over to Council Vice-President Fox. (Both Council President Grossi and Mr. Cesaro stepped off the dais.)

The following resolution was offered by Mr. dePierro, seconded by Mr. Fox:

**BE IT RESOLVED** by the Township Council of the Township of Parsippany-Troy Hills, in the County of Morris, and State of New Jersey, that it does hereby advise and consent to Mayor James R. Barberio's appointment of John P. Inglesino, Esq. as Township Attorney of the Township of Parsippany-Troy Hills for a term as provided by law and until the appointment and qualification of a successor

ROLL CALL: YES – Council Members dePierro, Fox, and Stanton  
RECUSE – Council Members Cesaro and Grossi

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# **ORGANIZATION MEETING – JANUARY 5, 2010**

Mr. Inglesino joined the Council on the dais.

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## **Waivers of Municipal Fees in Connection with Construction, Zoning, Engineering, Fire Prevention, and Health Department Permits**

The following resolution was offered by Mr. Cesaro, seconded by Mr. dePierro:

**BE IT RESOLVED**, by the Township Council of the Township of Parsippany-Troy Hills, County of Morris, and State of New Jersey, that the following are exempted from payment of municipal fees in connection with construction, zoning, engineering, fire prevention and health department permits and where indicated for administrative charges for off-duty police and special police work and the per diem vehicle fees during calendar year 2010 in accordance with the terms of § 156-2 of the Code of the Township of Parsippany-Troy Hills:

The Mount Tabor Fire Department, Inc., District No. 1

Rainbow Lakes Volunteer Fire Company, District No. 2

Lake Parsippany Volunteer Fire Company, District No. 3

Lake Hiawatha Fire Department, District No. 4

Parsippany-Troy Hills Volunteer Fire Company, Inc., District No. 5

Parsippany-Troy Hills Fire Association, District No. 6

Parsippany Volunteer Ambulance Squad

Parsippany Rescue and Recovery Unit Inc.

Parsippany's Rockaway Neck First Aid Squad

Parsippany Child Day Care Center

Parsippany-Troy Hills Board of Education (including administration charges for off-duty police and special police work and the per diem vehicle fees)

Police Athletic League of Parsippany-Troy Hills

The Free Public Library of Parsippany-Troy Hills

Craftsman Farms Foundation

Fee exemptions do not apply to any permits issued in connection with a trade or business, even if related to the function or purpose of the organization.

This resolution shall take effect immediately.

ROLL CALL: YES – Council Members Cesaro, dePierro, Fox, Stanton and Grossi

# **ORGANIZATION MEETING – JANUARY 5, 2010**

## **Authorizing Payment of Full Salary to All Township Employees Who Have Been Called to Active Duty**

The following resolution was offered by Mr. Fox, seconded by Council President Grossi:

**WHEREAS**, N.J.S.A. 38:23-1, as recently amended, provides that any Township employee who is a member of the organized reserves of any branch of the United States Armed Forces and who has been called to active duty is entitled to a fully paid leave of absence from his or her duties for a period of thirty (30) working days in each calendar year; and

**WHEREAS**, N.J.S.A. 38A:4-4, as recently amended, provides that any Township employee who is a member of the organized militia of the State of New Jersey and who has been called to active duty is entitled to a fully paid leave of absence from his or her duties for a period of ninety (90) working days in each calendar year; and

**WHEREAS**, N.J.S.A. 38:23-3 provides that a municipality may, in its discretion, pay the whole or part of the salaries of its employees during the time that they are engaged in a branch of the military service of the national government; and

**WHEREAS**, the Township has employees who have been called to active duty subsequent to the events of September 11, 2001; and

**WHEREAS**, the Township wishes to show its support for those employees.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Parsippany-Troy Hills that it hereby authorizes payment of full salary to all Township employees who have been called to active duty with the United States Armed Forces or the New Jersey State Militia for the applicable 30 to 90 working day periods per calendar year as required by law; and

**BE IT FURTHER RESOLVED**, by the Township Council of the Township of Parsippany-Troy Hills that following the exhaustion of the statutory entitlements of N.J.S.A. 38:23-1, it further authorizes payment of a salary differential, i.e., an amount equal to the difference between the employee's Township salary and the employee's military salary, for those employees engaged in a branch of the military service of the National Government pursuant to N.J.S.A. 38:23-3, for the remainder of the calendar year during which the employee is engaged in active duty. If any such employee continues to be engaged in active duty at the beginning of the following calendar year, the Council will determine at that time whether or not to continue the discretionary differential payments following exhaustion of the statutory entitlements in the second year.

Mr. dePierro noted that the purpose of this resolution was to prevent families from suffering hardships due to loss of wages when they are called to active duty away.

ROLL CALL: YES – Council Members Cesaro, dePierro, Fox, Stanton and Grossi

# **ORGANIZATION MEETING – JANUARY 5, 2010**

## **Endorsing Certain Budget Appropriations for Recreational Activities**

The following resolution was offered by Mr. Stanton, seconded by Mr. dePierro:

**WHEREAS**, the 2010 Temporary Municipal Budget contains an appropriation entitled Division of Recreation, Other Expenses – P.A.L. Activities; and

**WHEREAS**, the Police Athletic League, a community based organization, conducts programs for the community at large such as football, cheerleading, wrestling, basketball and many other such activities.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Parsippany-Troy Hills, County of Morris and State of New Jersey that the Mayor and Township Council agree to fund those P.A.L. activities for which appropriations were made in the 2010 Temporary Municipal Budget in the Division of Recreation, Other Expenses.

This resolution shall take effect immediately.

ROLL CALL: YES – Council Members Cesaro, dePierro, Fox, Stanton and Grossi

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## **PUBLIC HEARING**

**Council President Grossi opened the meeting to the public to speak on any topic, noting a five-minute time limit per speaker.**

**Seeing no one come forward to speak, Council President Grossi closed the public portion of the meeting.**

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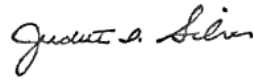
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Mr. Fox made a motion to adjourn the meeting, seconded by Mr. dePierro:

ROLL CALL: YES – Council Members Cesaro, dePierro, Fox, Stanton and Grossi

The meeting adjourned at 8:06 p.m.

Respectfully submitted,



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Judith I. Silver  
Township Clerk



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Ann F. Grossi, Council President

Minutes approved February 16, 2010