

Technical Assistant to the Construction Official

Description:

Under direction, provides technical assistance to ensure compliance with the provisions of the New Jersey Uniform Construction Code and other related duties as required.

- Reviews applications for construction permits to ensure all necessary information and documents are included
- Knowledge of the provisions of the New Jersey Uniform Construction Code as they relate to the activities of the office of the local construction official.
- Determines and requests prior approvals.
- Aids the general public by providing information of a technical nature concerning the requirements relating to the Uniform Construction Code.
- Ability to establish and maintain records and files.
- Able to read, write, speak, understand and communicate in English.
- Experience preferred.

Contact:

Jennifer Vealey, Director of Construction, Planning, Zoning, Housing & Fire Prevention
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Parsippany, NJ 07054
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Submission Deadline: October 21, 2014

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