

# Township of Parsippany-Troy Hills

## OPEN POSITION ANNOUNCEMENT

### MAINTENANCE SUPERVISOR GROUNDS

**Department:** Parks & Forestry Department

**Workweek:** Monday through Friday, 7:00 a.m. to 3:30 p.m. Must be available to work emergency and non-emergency overtime hours, 24/7.

**Wage:** Per Ordinance

**Definition:** Under direction, supervises and works with a group of employees engaged in planting and maintenance of plant material flowers, etc.; engaged in performing a variety of maintenance and repair tasks necessary for efficient operation and utilization of recreation facilities and equipment; does other related duties as required.

**Skills/Duties:** Able to read, write, speak, understand and communicate in English

Supervises and works with a group of employees engaged in trimming and removing grass, shrubs, trees and brush; performs work involved in preparing soil, seeding lawns and rolling, weeding and cutting grass and irrigation systems.

Planting and pruning of trees and removal of dead trees; trims hedges and plants and harvests flowers.

Marks athletic fields and other recreational/game areas; fills holes in playgrounds; regrades ball fields; keeps play area free of debris and dangerous obstructions. Constructs, assembles, positions and makes minor repairs to various playground, park and sport equipment.

Will be required to learn to utilize various types of electronic and/or manual recording and information systems used by the department, office or related units. Maintains records of assigned personnel, equipment and material used, work performed and time spent.

**To Apply:** Submit a letter of interest indicating the title and department of the position you are interested in to Hank Sunyak, Personnel Director. Include a brief resume of your skills, experience and qualifications.

**Closing Date:** Friday, July 29, 2016

Date Posted: \_\_\_\_\_ Posted by: \_\_\_\_\_

Department: \_\_\_\_\_

(Return the original signed form to Charlotte Piegaro in the Mayor's Office. Post the copy)