

Sewer Superintendent

Department: Sewer Utility
Workweek: Monday through Friday
Wage: Per Ordinance

Definition: Licensed operator for the Township's 16 MGD Wastewater Treatment Plant with administrative oversight for the operation of Fats, Oils, and Grease (FOG) by a Private entity on Plant premises. The Sewer Superintendent shall provide full oversight of day-to-day Plant operations and the collection system, including but not limited to, NJDEP compliance, establishment of goals to support existing and future business development initiatives as well as lead and manage a workforce of 41 employees.

Essential Duties and Responsibilities: Analyzes and evaluates daily Plant operations and maintenance for the process and collection systems, ensuring efficacy, cost reduction options and to provide direction on modifying process parameters as needed. Works with Lab personnel to effectuate needed process changes as well as the collection crew to address infrastructure needs.

Final review and/or creation of all applications for permits to operate the 16 MGD wastewater treatment facility. i.e. SQAR, DMR, Title V air permit. Monitors influent/effluent flow metering, required calibrations and performs monthly calculations of all related Plant and outside town flows for billing purposes and sends data to the CFO with a copy to the Director of Utilities/ABA.

Reviews all analytical data for truck discharges to the main Plant from waste haulers based on Township Ordinance, RCRA compliance and prior chemistry knowledge and makes a determination as to the material acceptance and its cost structure.

Advises Director of Utilities, management officials and their staff on matters involving the Plant and its operations in relation to accomplishments and to such functions as planning, budget preparation, capital improvements and preventative maintenance. Management of personnel in accordance with Civil Service and Township employment policies regarding performance evaluation, staffing and discipline.

Reviews construction plans, TWA's and attends pre-construction meetings to ensure compliance and provide recommendations regarding the approval or disapproval of said documents. Responsible to develop BIDs, RFPs and RFQs as well as evaluate said documents and make award recommendations to the Director of Municipal Utilities. Oversees capital projects to ensure compliance with contract parameters.

Reviews chemically any new discharge to the facility as per our Township ordinance and gives approval or denies the application. This is over and above any IPP permit to discharge from the NJDEP, (Parsippany is a non-delegated agency).

Experience/Qualifications: Bachelor of Science Degree in Environmental Science or related field strongly preferred but not required. Minimum 5 - 10 years' experience managing a Wastewater Treatment Utility/Authority in the capacity of a Superintendent strongly preferred but not required. Strong management/leadership skills. Full proficiency with SCADA and Microsoft Office Suite software and missions system. Proficiency in database programs, i.e. SQL and Access. Must possess S4 and C4 licenses as well as a valid driver's license. The Superintendent must have the ability to read, write, speak, understand and communicate in English.

To apply: Applicants should submit a cover letter, resume, copy of licenses and five professional references to Hank Sunyak, Personnel Director, Township of Parsippany-Troy Hills, 1001 Parsippany Blvd., Parsippany, NJ 07054 (hsunyak@parsippany.net) by July 15, 2015.

Date Posted: _____ **Posted by:** _____ **Department:** _____