

**TOWNSHIP OF PARSIPPANY-TROY HILLS
TOWNSHIP COUNCIL SPECIAL MEETING**

March 19, 2011

Public Invited with Public Participation

MEETING CALLED TO ORDER by Council President Fox at 9:01 a.m.

Roll Call:	Mr. Cesaro	-	Present
	Mr. dePierro	-	Present
	Mr. Ferrara	-	Present
	Mr. Stanton	-	Present
	Mr. Fox	-	Present

OTHERS PRESENT:

Mayor Barberio; J. Lim, Business Administrator; J. Silver, Township Clerk

FLAG SALUTE

PRESENT DURING PORTION OF THE MEETING:

G. Schneider, Director, Department of Public Works; J. Lizza, Municipal Engineer;
J. Walsh, Superintendent of Parks and Forestry; J. Plescia, Superintendent of Recreation;
E. Hubner, Emergency Management Coordinator

The agenda of this meeting, to the extent known, is as follows:

Review and Discussion of the Mayor's 2011 Budget Recommendations

FORMAL ACTION MAY OR MAY NOT BE TAKEN.

Adequate notice of this meeting has been provided in accordance with the requirements of the Open Public Meetings Law by filing the notice in the Office of the Township Clerk and by posting the meeting notice on the bulletin board at the Municipal Building on March 9, 2011 where it has remained posted since that date. Copies of this notice were mailed by fax to The Daily Record, The Star Ledger and various other newspapers and local radio stations on March 9, 2011.

The Township Council continued its review of the Mayor's 2011 Budget recommendations.

DEPARTMENT OF PUBLIC WORKS – Present for this portion of the budget review:
G. Schneider, Director, Department of Public Works

STREETS AND ROADS (370) – The following operating expense line items were specifically discussed:

Snow Removal: Supplies, Repairs, Etc. (438) – Mr. Cesaro noted that approximately \$30,000 more was appropriated than requested. Ms. Lim explained that the budget request was submitted in November 2010; there was no snow activity until after Christmas. This major snow storm, the first of the year, cost the Township about \$125,000 to \$130,000. Ice storms, per Mr. Schneider, could be short, but require the dispatch of 35 to 40 trucks with salters; the salt is very expensive. Council Members took this opportunity to compliment the Road crew on its handling of the snow removal. Ms. Lim explained that this is one of the budget items that we really don't know how much will be needed until the last minute.

Condominium Payments (482) – Mr. Stanton questioned why the Mayor increased the amount to \$350,000 when only \$295,000 was requested. Mr. Schneider advised that this is a budgetary line item under the control of the Administration. He pointed out that Condominium Payments increased this year in addition to Clean Communities (451). Mr. Schneider noted that the Clean Communities appropriation is a grant provided by the State. Ms. Lim explained that the Condominium Payments was increased because the Township reimburses condominium associations for snow removal.

SANITATION AND RECYCLING (390) – Mr. dePierro questioned the status of an injured employee. Ms. Lim advised that this individual is doing fine, although not back 100 percent. Mr. Cesaro commended the Mayor for significantly reducing expenses in comparison to the past three years' budgets.

TIPPING FEES (391) – Mr. Schneider advised that this number is increasing every year, noting that we are now up to \$94.00 per ton. The obvious objective of this Division is to work harder and harder to get the public on board with recycling, which is the only way he foresees any savings from now on. Council President Fox suggested that more of an effort be made to inform the public of the types of items that can now be recycled. Additionally, the Council President noted that he has spoken with Freeholder Grossi about the tipping fees and the County is taking some type of action to try to reduce the cost per ton. Mr. dePierro suggested that the acceptable recycling items be listed on the front of the Recycling Calendar. Mr. Schneider noted that recycling information is kept up to date on the Township's website.

Mr. Schneider reviewed the two capital items included in his budget, explaining the rationale for needing the equipment – one new Ford F450 Yardbird and one set of portable wheel lifts for the Mechanic's Garage.

PUBLIC HEARING – DEPARTMENT OF PUBLIC WORKS (STREETS AND ROADS; SANITATION AND RECYCLING; TIPPING FEES)

Council President Fox opened the meeting to the public in connection with this portion of the Budget only, noting a three-minute time limit per speaker.

Roy Messmer, 10 Drumlin Drive, felt the snow removal crew did a fabulous job this year. He asked Mr. Schneider if he feels comfortable with the amount appropriated for new equipment or repairs on equipment. Mr. Schneider replied that he does. Mr. Messmer then questioned if Public Works is losing employees due to attrition. To this, Mr. Schneider replied “yes,” one employee in Streets and Roads. This individual has been out sick for a year or so and the Division has succeeded in doing what needs to be done with one less employee. Mr. Messmer then questioned if there are any new Federal or State regulations regarding recycling. Mr. Schneider stated that there are regulations always in the process; he would be glad to bring Mr. Messmer up to date. Regarding road repairs, Mr. Messmer expressed his concern regarding Glen Cove around the High School, noting that the School Board is responsible, but expects Mr. Schneider’s Department to address the problems. Mr. Messmer felt that the Council should understand that the School Board should be charged for any repairs to the roadway. In connection with the \$94.00 per ton tipping fee, Mr. Messmer asked what the amount was a year ago. Mr. Schneider replied that the amount was roughly \$92.00. Council President Fox took this opportunity to advise that this is the second highest tipping fee in the State. Mr. Messmer, regarding the Recycling Center, felt that better controls are needed. The staff does an excellent job, but out of town individuals are using the Center. Mr. Messmer suggested to the Mayor that banners be posted throughout the Township encouraging residents to recycle, noting that people don’t check the website on a regular basis.

Jimmy Vigilante, 19 Littleton Road, asked Mr. Schneider if he indicated earlier that the Township is making money on recyclables, probably more so than in the past. Mr. Schneider explained that it is a variable market; the price for cardboard and paper, for example, goes up and down. At this time, cardboard is up to \$85.00 per ton, which is the highest he has seen. Mr. Schneider confirmed that the Township is making money on all recyclables. In response to Mr. Messmer’s comment, Mr. Vigilante suggested opening the Recycling Center to the entire State if we are making money.

Seeing no one else come forward, Council President Fox closed the public hearing in connection with the Department of Public Works (Streets and Roads; Sanitation and Recycling; and Tipping Fees).

Brief Recess Taken

ADMINISTRATION (020) – Ms. Lim noted that Administration is down one clerical position; the Mayor is sharing a clerical employee with the Clerk’s office.

LEGAL EXPENSES (090) AND INSURANCE (110) – These sections of the 2011 Budget were noted.

CONSTRUCTION INSPECTIONS (290) – Ms. Lim stated that, as the Council is aware, the gasoline accounts have been increased in all of the budgets. In the Construction Inspection Division, Gasoline (323) was originally budgeted for \$19,000; this needs to be increased to \$25,000.

PUBLIC HEARING – ADMINISTRATIVE AND EXECUTIVE; LEGAL EXPENSES; INSURANCE; AND LINE ITEM 323 (GASOLINE) IN THE CONSTRUCTION INSPECTIONS DIVISION

Council President Fox opened the meeting to the public in connection with the above noted sections of the Budget only, noting a three-minute time limit per speaker.

Roy Messmer, 10 Drumlin Drive, commented that the legal expense is “fantastic.” The only major concern is the appeals, noting that the number is up. The economy, in his opinion, is getting worse. He asked the Mayor what he sees as lost revenue from tax appeals. Mr. Messmer questioned why the Mayor appropriated less than the amount requested by the Tax Assessor to cover legal expenses. Ms. Lim explained that Mr. Cassese, at his budget meeting, agreed to the reduction based on his assessment of pending tax appeals. Mr. Messmer stated that something has to change regarding real estate tax appeals in the State of New Jersey; appeals shouldn’t be on a contingency basis.

Tom Wyka, 1 Bennett Court, questioned the amount budgeted for updating the website. Ms. Lim explained that the amount budgeted is about 60 percent of this year’s cost. Mr. Wyka asked whether, over the course of the year, the Township will be paying \$22,000. Ms. Lim indicated that this year the cost will be \$11,000; the initial development of the site included six months of service, which came out of last year’s budget. Next year the cost will be \$22,000. In response to Mr. Wyka’s inquiry, Mayor Barberio advised that he met with only one firm. Mr. Wyka commented that he already pointed out to the press that the new website is a template website; it takes approximately 15 minutes a day to update the site and we are paying this vendor \$1,800 per month to maintain it. This is why both he and Ms. Catanzaro wanted to be on the Transparency Committee, to make sure that transparency was cost effective.

Mr. Cesaro pointed out to Mr. Wyka that the Transparency Committee and the website are two different issues.

Mayor Barberio noted that the former website was antiquated; useless to the Township. The newly revamped website, per the Mayor, which was launched on March 14, 2011, was a vision that he wanted for transparency in government. The new website offers a proactive approach relative to information, access, and communication. Residents can stay connected to government and can conduct business online. AlphaDog Solutions has an exceptional track record with municipal websites, providing 24/7 service under Local Government Best Practices, whose guidelines, if not met, will cause the loss of 25 percent of State Aid. The Mayor reminded everyone that the site is new. The Transparency Committee will be making recommendations as to the types of information to include on the site. Additionally, he noted that AlphaDog Solutions will cover meetings or events, as required. The Mayor noted that he has received numerous compliments on the Township's new website.

Seeing no one else come forward, Council President Fox closed the public hearing in connection with the above noted budget sections

DIVISION OF PARKS AND FORESTRY (170)

Present for this portion of the budget review: J. Walsh, Superintendent of Parks and Forestry

The following operating expenses were specifically reviewed:

Building Maintenance at Craftsman Farms (231) – Mr. Cesaro noted that Mr. Walsh did not request any funding this year, but the Mayor appropriated \$5,000. Mr. Walsh explained that the Mayor and Administrator felt that there were some issues in connection with Craftsman Farms that might come up during the year that need to be addressed.

Border Collie Food and Veterinarian Services (351) – Council President Fox noted that the amount budgeted for 2011 dropped substantially from last year. Mr. Walsh indicated that last year's appropriation was to purchase a new dog. The \$1,500 budgeted this year is for the maintenance of the dog – veterinarian bills, food, etc.

Mr. Walsh reviewed the capital expense items which include two (2) F-550 4X4 dump trucks with plows, an 18 inch drum type chipper to replace a 1987 Badger Disc Chipper and a Quonset hut style storage building to keep equipment out of the elements. Discussion ensued relative to the need for the foregoing capital improvements with Mr. Walsh providing justification for his requests.

It was confirmed that Mr. Walsh's request for capital improvement funds to refurbish restrooms with partitions at Smith Field, Lake Parsippany and Volunteers Parks will be paid for in full out of the Open Space Trust Fund. Mr. Walsh explained the importance of this project, which is basically a health and safety issue. Ms. Lim noted that there is about \$600,000 that can be used for park improvement projects.

PUBLIC HEARING – DIVISION OF PARKS AND FORESTRY

Council President Fox opened the meeting to the public in connection with the Parks and Forestry Budget only, noting a three-minute time limit per speaker.

Roy Messmer, 10 Drumlin Drive, complimented Mr. Walsh and his staff on Parsippany’s well kept fields and ballparks. In response to Mr. Messmer’s inquiry, Mr. Walsh advised that he is not losing any employees at this time. Mr. Messmer noted that the budget for this division is down, but questioned how this is possible when commodity costs, such as fertilizer, etc. are going up. Mr. Walsh explained that the turf fields help reduce fertilizer costs in addition to reductions taken in other areas of the budget. Mr. Messmer pointed out the decrease in the cost of electricity. Relative to “tree stock,” Mr. Messmer noted that he lives next to the Littleton woods and suggested that, perhaps, the Boy Scouts could plant seedlings, as we are losing trees due to old age and beetles. He further commented that, although he loves deer, they are out of control and, Parsippany, like Mountain Lakes, should consider culling deer. Ms. Lim indicated that this would be very expensive.

Seeing no one else come forward, Council President Fox closed the public hearing in connection with the Parks and Forestry Budget.

DIVISION OF RECREATION (180)

Present for this portion of the budget review: J. Plescia, Superintendent of Recreation

Mr. Cesaro pointed out that the expenses appear to be the same, year after year, within a \$2,000 or \$3,000 margin. Mr. Plescia advised that the appropriation for P.A.L. Activities (407) was decreased somewhat. Additionally, Mr. Plescia noted that some items have gone down in price.

TOWNSHIP EVENTS (181) – The budget for Township Events was noted. Mr. Plescia advised that Barbara Ievoli negotiated the contract for the summer concerts and was able to get three shows for the price we paid for two shows last year. Mayor Barberio noted the corporate participation at various events. Ms. Lim advised that she is anticipating a minimum of \$8,000 in corporate contributions.

Mayor Barberio took this opportunity to explain that fees will need to be increased in the next couple years because we cannot maintain the workforce as we have in the past and we have a responsibility to maintain our fields. Council President Fox asked the Mayor if he has considered SLAP, noting that he recently read that Morris Plains saved \$895,000 last year using SLAP labor. Mayor Barberio indicated that this may save money, but expressed his concern about criminals working on our playing fields. Council President Fox noted that these individuals are minor offenders. The Mayor indicated that he would discuss this with the Sheriff.

PUBLIC HEARING – DIVISION OF RECREATION

Council President Fox opened the meeting to the public in connection with the Division of Recreation Budget only, noting a three-minute time limit per speaker.

Roy Messmer, 10 Drumlin Drive, indicated he applied for a permit for June 5th for the purpose of reading letters from members of the armed services going as far back in history as possible. He indicated that he either misheard or was given wrong information, but understood that it would cost \$125 for use of the bandstand for four (4) hours. When he received the permit, the cost was \$125 per hour. He felt this charge is excessive. He recommended that the bandstand be used more often than just for several concerts a year. He saw it as a way to generate revenue.

Seeing no one else come forward, Council President Fox closed the public hearing in connection with the Division of Recreation Budget.

ENGINEERING DIVISION (410)

Present for this portion of the budget review: J. Lizza, Municipal Engineer

Council President Fox indicated that at last year’s budget review session, he was critical of the Engineering staff for rudeness to the public. He told Mr. Lizza, however, that he has not heard one complaint in the last year. Mr. Lizza thanked Council President Fox for his comments, noting that he did talk to his staff about the concerns expressed and they are more aware of their demeanor when they are out in the field. Mr. Cesaro noted that he has been out in the community and noticed that residents are a lot happier with the Township’s infrastructure, which is a credit to both Mr. Lizza and Mayor Barberio. Mr. Lizza indicated that his department tries to address concerns as quickly as possible, although some take longer than others to resolve.

Mr. dePierro took this opportunity to advise Mr. Lizza that Reynolds Avenue from South Beverwyck Road to Smith Road is in really bad shape. The former engineer had advised that the project was held up because the DEP would not approve the drainage plan. He asked if there is anything in this year’s budget to fix the road. Mr. Lizza advised, “not for this year.” The Engineering Division will work on getting the DEP permits this year so that we can bid and start construction next year. Mr. Lizza noted that with the freezing and thawing and the application of salt this year, a lot of our roads took a beating.

Council President Fox asked if there are plans for sidewalks on Moraine Road. Mr. Lizza indicated that, to his knowledge, there are no plans for sidewalks. He indicated that Moraine Road will not be dealt with for a number of years. Once we look at this roadway, if sidewalks are requested or needed, we can include them, but we haven’t gotten to that point. Ms. Lim advised that Moraine Road comes up every five years or so and residents vote the sidewalks down if the sidewalks are to be constructed on their side of the street.

The requests for various capital improvements were noted. Mayor Barberio indicated that, with Mr. Lizza's consent, certain portions of the infrastructure budget were cut.

PUBLIC HEARING – ENGINEERING DIVISION

Council President Fox opened the meeting to the public in connection with the Division of Engineering Budget only, noting a three-minute time limit per speaker.

Pat Petaccia, 182 Hawkins Avenue, asked if Ball Avenue and Summit Street will be addressed in future budgets. Mr. Lizza noted that a decision had to be made as to which roads needed to be addressed this year. Ball and Summit will be evaluated again next year.

Ms. Petaccia felt that "longevity" should be eliminated. She suggested to the Mayor that this should be discussed in connection with contract negotiations. Council President Fox noted that, relative to the Police Department, the longevity was put into place by referendum.

Seeing no one else come forward, Council President Fox closed the public hearing in connection with the Engineering Division Budget.

Brief Recess Taken

OFFICE OF EMERGENCY MANAGEMENT (330)

Present for this portion of the budget: E. Hubner, Emergency Management Coordinator

Mr. Hubner advised the Council that things are dramatically different in Emergency Management than they were the last time he came before the Council. In the past 15 months, we have had four (4) Federal emergencies declared in our Township – two floods, one blizzard and H1N1. He anticipates the pace to continue at an increased rate, but we have been successful because we have been prepared due to the support of the Mayor and Council. As a result of working with a good team on our Local Emergency Planning Council, we were able to successfully cope with these events. He also noted the financial benefit, which is the recovery of some of our expenses. He advised that this week he presented checks in the amount of about \$35,000 to four fire departments and rescue and recovery; more monies are coming. Today, he has \$28,000 in reimbursements to present to the Mayor in connection with the spring flood. We are expecting close to \$80,000 in total by the time all the paper work is completed. He noted that requests for disaster assistance have been submitted for the December 26th blizzard for about \$230,000; we hope to recover about \$160,000 to \$170,000. Additionally, requests have been submitted in connection with the recent flooding event.

Regarding the 2011 Budget for Emergency Management, Mr. Hubner advised that the request complied with the 5 percent reduction directed by the Mayor. Overall, this budget represents about a 25 percent reduction over the past three years. He assured the Council that the Office of Emergency Management can still do what he has to do within this budget.

In response to an inquiry from the Council, Mr. Hubner advised that the Office continues to receive new initiatives that are created at a Federal level. He updated the Council on some ongoing projects. Specifically, in connection with the raising of New Road to avoid flooding, Mayor Barberio advised that the cost is projected at between \$300,000 and \$400,000.

Mr. Hubner reviewed his request for two traffic alerting message boards in the capital improvements section of the 2011 Budget, which will possibly reduce the amount of manpower required to cover some of the road closures. Mr. Cesaro asked if there is a dire need for these message boards. Mr. Hubner replied that message boards are the best way to handle road closures as a result of flooding.

PUBLIC HEARING – OFFICE OF EMERGENCY MANAGEMENT

Council President Fox opened the meeting to the public in connection with the Emergency Management Budget only, noting a three-minute time limit per speaker.

Lee Keimel, a member of the Emergency Management Team, noted that New Road is a County road and, therefore, the Township must obtain permits from the County as well.

Mayor Barberio advised that he was told that it is not a County road; that the Township is responsible for the road.

Seeing no one else come forward, Council President Fox closed the public hearing in connection with the Emergency Management Budget.

GENERAL PUBLIC HEARING

While waiting for the arrival of Mr. Hardie, Purchasing Director, Council President Fox opened up the meeting to the public to speak on any matter, noting a five-minute time limit per speaker.

Bob Crawford, 35 Hidden Glen Drive, stated that he wanted to make sure he understood what he heard today. He asked the Mayor if we have reached the full 2 percent cap. The Mayor advised that the Township is below the cap; he is waiting on the Chief Financial Officer to provide the percentage. This is a critical number, per Mr. Crawford, because it tells us that we have a certain amount of money we could spend if

we haven't hit the 2 percent cap. Mayor Barberio explained that we are below the 2 percent cap, but our tax levy is 2.3 percent.

Mr. Crawford commented that what he is hearing is that we can raise the levy 2 percent and we can go beyond the two percent if we use certain waivers. He questioned if there is a difference with regard to the tax levy, which is two percent, and what we haven't used in the tax levy. He stated that he is trying to figure out how much unused money we might have gotten if we had gone to the 2 percent. Mayor Barberio explained that the only way to go over the 2 percent cap is by referendum. Our budget increase is 1.5 percent; the amount of money to be raised in taxes is 2.3 percent. The Mayor admitted that he is having trouble understanding Mr. Crawford's question. Ms. Lim clarified that the Township would not be able to go over the 2 percent cap without the waivers.

Mr. Crawford then repeated his understanding that the Township is using up the whole 2 percent tax levy and taking advantage, quite rightfully, of going after waivers.

Mayor Barberio advised Mr. Crawford that we could go higher on the tax levy and still meet the 2 percent cap with waivers, but he chose not to do so.

Mr. Crawford pointed out that we had an opportunity to go up to 2 percent in terms of our tax levy, but the Mayor chose not to do so. Therefore, we have the opportunity this year to address infrastructure problems and to hire more police officers within the cap. What he finds quite interesting is that despite all the angst that the Governor has caused with regard to the 2 percent cap and all of the difficulty we have had due to the loss of revenues, we actually have come underneath the cap without the toolbox that the Governor hasn't apparently provided to municipalities. He finds it rather remarkable that we have come under the 2 percent cap without the toolbox and we actually could ask the taxpayers for more money and still stay under the cap. This is the point he is trying to make.

With regard to the Water Utility, Mr. Crawford asked for confirmation that the surplus was \$169,000 last year; it is up to \$1 million this year, after a 38 percent rate increase; and we are going to take \$750,000 out of the Water surplus for operating costs. Regarding Sewer, he understands that there is a \$5.4 million surplus of which \$700,000 will be transferred. He asked if his understanding is correct. Mayor Barberio explained that \$700,000 of the Sewer surplus will be taken to offset taxes; no money will be taken from Water for this purpose. Regarding the retirement payouts to police officers, he asked if his understanding that we are only choosing to payout one-fifth of the total this year is correct. If so, in his opinion, we are staying underneath the 2 percent cap, but delaying payments that we could make if we went for the full 2 percent cap. Additionally, we are transferring money out of the Sewer Fund to cover this. He agreed that taxes aren't as high as they might be, but he wonders if we made the right fiscal decisions by avoiding tough decisions this year, which will only come next year.

Regarding the emergency funding for retirement payouts, the Mayor noted that the Governor's Office realized that, with the onset of new pension and health benefits

legislation, there would possibly be a mass exodus which municipalities would not be able to handle. If Parsippany experienced a mass exodus today, we would have almost \$7 million in payouts. If this amount of money was included in one year's budget, the tax levy would skyrocket. That is why we chose emergency funding, which the Mayor understands is part of the toolkit going forward. Mayor Barberio agreed that he could have raised the tax levy more, but the residents of Parsippany would not approve. Maxing out the levy becomes the problem; doing so sets a dangerous precedent.

Additional discussion ensued relative to the Mayor's budgetary recommendations.

Seeing no one else come forward to speak, Council President Fox closed the general public hearing.

PUBLIC BUILDINGS (140) AND STREET LIGHTING (455)

Present for this portion of the budget: M. Hardie, Purchasing Director

In connection with Public Buildings, the following operating expense line items were specifically discussed:

Electricity (141) – Ms. Lim noted that there is a decrease in this account due in part to the conversion of all traffic signals to LED as a result of the receipt of the Energy Block Grant from the Federal Government in addition to energy conservation measures in many of our municipal buildings.

Gasoline (323) – Ms. Lim advised that this line item needs to be increased from \$663,000 to \$785,500. A revised explanatory page was provided to the Council. Mr. Hardie indicated that the price of gasoline has now escalated to over \$3.00 per gallon. The Council understood that the Township has no control over the price of gasoline.

Telephone (480) – Mr. Cesaro thought that, three years ago, telephone lines were to be changed in an effort to decrease billing costs. He pointed out that approximately \$230,000 was expended in 2010, but \$240,000 is requested this year. Mr. Hardie advised that some upgrades are being made. He explained that overall the telephone budget has been cut; it used to be closer to the \$300,000 range.

Relative to Street Lighting, Mr. Cesaro stated that spending appears to have remained unchanged over the past few years. Ms. Lim indicated that for both natural gas and electricity, the Township is participating in an aggregate with over a hundred other municipalities in the State, which has resulted in probably a 10% decrease.

PUBLIC HEARING – PUBLIC BUILDINGS AND STREET LIGHTING

Council President Fox opened the meeting to the public, noting a three-minute time limit per speaker.

Seeing no come forward to speak, Council President Fox closed the public hearing relative to the budgets for Public Buildings and Street Lighting.

Regarding the **website** and the amount of money being spent, Mayor Barberio noted that he currently has a part-time secretary and he will not be hiring a new one. He is doing without. He does not have a stipend budget; it was eliminated from the Budget. He asked that when you look at the cost of the new website, you need to consider what he is offsetting as well. He reaffirmed that this website will be vital for the Township. It is open government; it is transparent; it is what the people want. He felt that this website will prove to be a valuable tool for the Township and its residents.

MOTION TO ADJOURN: Mr. Cesaro

SECONDED BY: Mr. Stanton

Roll Call:	Mr. Cesaro	-	Yes
	Mr. dePierro	-	Yes
	Mr. Ferrara	-	Yes
	Mr. Stanton	-	Yes
	Mr. Fox	-	Yes

MEETING ADJOURNED: 11:10 a.m.

Minutes Approved: 4-12-11