

**TOWNSHIP OF PARSIPPANY-TROY HILLS  
TOWNSHIP COUNCIL SPECIAL MEETING**

**March 24, 2012**

**Public Invited with Public Participation**

**MEETING CALLED TO ORDER by Council President Stanton at 8:35 a.m.**

<b>Roll Call:</b>	<b>Mr. Stanton</b>	<b>-</b>	<b>Present</b>
	<b>Mr. Cesaro</b>	<b>-</b>	<b>Present</b>
	<b>Mr. dePierro</b>	<b>-</b>	<b>Present</b>
	<b>Mr. Ferrara</b>	<b>-</b>	<b>Present</b>
	<b>Mr. Carifi</b>	<b>-</b>	<b>Present</b>

**OTHERS PRESENT:**

Mayor J. Barberio; J. Lim, Business Administrator; A. Geany, Secretarial Assistant to the Business Administrator

**FLAG SALUTE**

**PRESENT DURING PORTIONS OF THE MEETING:**

G. Schneider, Director of Department of the Public Works; J. Lizza, Municipal Engineer; J. Walsh, Superintendent of Parks & Forestry; Barbara Ievoli, Director of the Department of Human Services; D. Snook, Chief, Par-Troy EMT; R. Malcolm, CFO; J. Plescia, Superintendent of Recreation

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The agenda of this meeting, to the extent known, is as follows:

**Review and Discussion of the Mayor's 2012 Budget Recommendations**

**FORMAL ACTION MAY OR MAY NOT BE TAKEN.**

Adequate notice of this meeting has been provided in accordance with the requirements of the Open Public Meetings Law by filing the notice in the Office of the Township Clerk and by posting the meeting notice on the bulletin board at the Municipal Building on March 22, 2012 where it has remained posted since that date. Copies of this notice were mailed by fax to The Daily Record, The Star Ledger and various other newspapers and local radio stations on March 21, 2012.

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The Township Council commenced its review of the Mayor's 2012 budget recommendations.

Ms. Lim advised that she provided the Council with worksheets that show comparisons between this year's budget and prior years' budgets. She noted that this is information required by the Department of Community Affairs as part of its Best Practices Checklist for budget analysis. Copies were made available to members of the public. Additionally, this data will be posted on the Township's website.

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**DEPARTMENT OF PUBLIC WORKS** – Present for this portion of the budget review:  
G. Schneider, Director, Department of Public Works

**STREETS AND ROADS (370)** Greg Schneider, in response to an inquiry from Mr. Cesaro as to efficiencies and expense plans for the department for 2012, informed the Council that single stream recycling was recently introduced and widely accepted by the public. Mr. Schneider further explained that the department is attempting to handle as much work as possible internally, rather than outsourcing to subcontractors, including road repairs. He pointed out that the drainage budget has slightly increased this year, anticipating more drainage work that will be handled internally, ultimately saving the Township money. Mr. Schneider briefly touched on the topic of sanitation, indicating that the Township would be picking up trash in dumpsters at Garden Apartments. The Mayor noted that this is not a definite plan. He mentioned Public Works is the largest department within the Township and has had to work with less supervisory employees, which he would like to see change in 2012.

Mr. Cesaro pointed out, and it was confirmed by Mr. Schneider, that the department has less employees this year.

In response to Mr. Ferrara's question, Jasmine Lim explained Other Expenses line item 482, Condominium Payments, as being reimbursement to Condominium Associations for expenses related to maintenance of streets and required by the Kelly Bill. Ms. Lim further explained that expenditures are not reflected due to the Condominium Associations billing the township late in the year. The amount budgeted may or may not be spent depending on the actual expenses billed by the Condominium Associations. The difference will lapse into surplus.

Mr. Schneider, in response to Mr. Ferrara's inquiry, confirmed the number of cell phones and the purpose for which they are used within the department. Mr. Schneider also explained his policy for handling resident complaints and phone calls from residents. It is his policy to return resident complaint phone calls generally within 24 hours. There is no answering system in the department.

Mr. Ferrara asked Mr. Schneider about fuel usage. Mr. Schneider explained that DPW has a fuel depot on the grounds that is used for the Water Division, Streets and Roads, Recycling and Sanitation and as a back-up for the Police Department. Mr. Schneider

confirmed that everything is locked and there are cameras pointed at the fuel tanks and fuel pumps.

Michael dePierro expressed his concern with the amount budgeted for line item 438, Snow Removal, possibly being too low. Mr. Schneider explained that he reviewed the records for the past five years and feels comfortable with that figure. Jasmine Lim pointed out that the money that was saved in early 2012 for snow removal was transferred to gasoline to compensate for the rising prices of fuel.

Mr. Cesaro questioned the purchase of line item 229, Vehicle Equipment, the two Hi-Way Reversible Steel Edge Plows. Mr. Schneider explained that his department supplies the other divisions with plows. His equipment is stored outside twelve months out of the year. Metal is extremely expensive and it is not cost effective to rebuild the plows. Mr. Cesaro suggested that some type of storage unit should be investigated to shelter the equipment. Mr. Schneider agreed to look into shelter; however, he pointed out that the land is considered wetlands and due to DEP and EPA regulations he cannot install permanent or semi permanent structures.

**SANITATION AND RECYCLING (390)** Mr. Cesaro pointed out that there are two additional employees for this division. Mr. Schneider explained that he is currently working with one supervisor for thirty employees and the division is vastly understaffed. The ratio should be ten employees to one supervisor.

Mr. Stanton and Mr. Carifi questioned line item 305, Equipment Rentals, and requested an explanation of the difference between the department request and the Mayor's budget request and the same item as a purchase in the Capital section of the budget. Jasmine Lim and Greg Schneider explained that the township is renting a front end loader temporarily, as there is a lead time of approximately four to six months for purchasing this equipment. The Mayor explained that we are in negotiations with several apartment complexes to pick up their trash. The front loader would be used for this purpose. If and when a settlement has been reached, the Council will be informed.

Mr. Cesaro expressed his concern regarding the township assessing five percent for the front loader if we are not sure if we will use it. The Mayor explained that should an agreement be reached, we must have the equipment in place.

Mr. dePierro is concerned that the township will end up picking up all of the apartment complexes' trash. Mr. dePierro further pointed out that if any revenue is made from this settlement agreement, the money will be used towards additional tipping fees at the Transfer station. Jasmine Lim explained that we are attempting to negotiate reimbursement from the garden apartment owners for dumpster service. Ms. Lim clarified for Mr. dePierro that there are two apartment complexes that are currently in litigation with the township over this matter. Mayor Barberio and Ms. Lim explained that they felt it was in the best interest of the township to negotiate with the rest of the complexes for dumpster service. These negotiations have been on-going for some time and once an agreement is reached it will take approximately two months to begin service.

Greg Schneider informed the Council that he feels that the workmans' compensation cases will be reduced by handling the garden apartment complexes with a frontloader.

Mr. Ferrara mentioned he was in favor of, and Ms. Lim and Greg Schneider confirmed, that the township is looking into picking up trash and/or recycling in some neighborhoods with "One Arm Bandits."

Mr. Ferrara reverted back to Division 370, Streets and Roads, to request and explanation of the increase for line item 292, Drainage Basin Maintenance. Mr. Schneider explained that he is trying to do more drainage work with his men and not outsource it. It is a cost savings in the end for the township.

In Division 390, Mr. Ferrara questioned the increase in the Fleet Maintenance line item. Mr. Schneider explained that with the new front loader, he will need to change the dumpsters in the schools. Jasmine Lim explained that providing the dumpsters to the schools and Board of Education was a carry-over from when the township had a private hauler. Mr. Ferrara and Mr. Cesaro expressed their concern over the township paying for new dumpsters for the schools and Board of Education. Mr. Cesaro would like Mr. Schneider and the Administration to review and change this policy if possible.

**TIPPING FEES (391)** Jasmine Lim noted that funds were added to cover the apartment complexes and that recycling disposal costs were considerably lower. Mr. Schneider pointed out that his department is still picking up rubbish from Hurricane Irene.

**CAPITAL (370)** Mr. Cesaro requested an explanation on the capital items. Mr. Schneider pointed out the need for the vehicles explaining that the majority of his equipment is 30 years-old.

Mr. dePierro asked if the township would save money if trash was picked up once a week. Mr. Schneider felt that after research, it would benefit the town.

Mr. Schneider explained that the GPS units are essential for providing better service to the residents and will, in the end, definitely save the township money. Mayor Barberio and Ms. Lim pointed out it will help with strategizing with plowing as well.

In response to Mr. Cesaro's inquiries, Mr. Schneider and Ms. Lim confirmed that the GPS units will allow the department to not only pinpoint the vehicles location, but also the speed at which the vehicles are traveling at all times. Mr. Ferrara explained that he is familiar with the system through his own work and fully supports the use of it for the township.

**ENGINEERING DIVISION (410)**

Present for this portion of the budget review: J. Lizza, Municipal Engineer

Mr. Lizza informed the Council that the main emphasis for 2012 is to improve the drainage and flooding in town with a main focus on the analysis of the flood wall.

In response to Mr. Ferrara's inquiry, Mr. Lizza confirmed that he fills his township car up at the DPW.

**CAPTIAL (410)** Mr. dePierro requested that Mr. Lizza look into the matter of repaving Reynolds Avenue between South Beverwyck and Smith Road. Mr. Lizza agreed to review the matter and confirmed that there may have been environmental and flood hazard concerns with how the original project was planned.

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**PUBLIC HEARING- DEPARTMENT OF PUBLIC WORKS (STREETS AND ROADS; SANITATION AND RECYCLING; TIPPING FEES; ENGINEERING)**

**Council President Stanton opened the meeting to the public in connection with this portion of the Budget only, noting a three-minute time limit per speaker.**

**Robert Simpson, 30 Hillsinger Road, Mt. Tabor**

The Mayor responded to Mr. Simpson that the Wayside Horns were not put in the budget. Justin Lizza reminded Mr. Simpson and the Mayor that they would have to upgrade the existing component at the crossing, which would result in higher costs in excess of \$700,000. Mr. Stanton confirmed Mr. Lizza's statement. Mr. Lizza agreed to review the report.

**Pat Petaccia, 182 Hawkins Avenue**

Ms. Petaccia expressed her concern over purchasing the front loader prior to having an agreement in place. She also feels that the town should be more cautious about giving raises, particularly at the top level. Ms. Petaccia questioned why there are Tipping Fees on the page for Division 390 and 391. Jasmine Lim explained that 391 is a memo page and is not added into the bottom line twice.

**Seeing no one else come forward, Council President Stanton closed the public hearing in connection with the Department of Public Works (Streets and Roads; Sanitation and Recycling; and Tipping Fees).**

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**DIVISION OF PARKS AND FORESTRY (170)**- Present for this portion of the budget review: J. Walsh, Superintendent of Parks and Forestry

In response to Council inquiries, Mr. Walsh informed the Council that there are approximately eight or nine cell phones used in his department. Mr. Walsh also informed the Council that he had two employees retire and that his department is supplementing with seasonal help. He explained that he would like to continue to improve services to the residents. Mr. Walsh confirmed that they will be replacing Bradford Pear trees according to a schedule; however, this year a lot of damaged trees need to be removed due to the storms this past year.

Mr. dePierro expressed his concern with respect to township liability and suggested a plan be devised for replacement. The Mayor confirmed that a replacement plan is currently being discussed.

Mr. Walsh addressed issues pointed out by Mr. Ferrara with respect to Watnong Gardens. Mr. Walsh confirmed that the Caretaker is fulfilling his responsibilities with respect to clean up, spring cleaning and maintenance and that he performs this work on his own time according to an agreement. Mr. Walsh agreed to accompany Mr. Ferrara and the Mayor to the property and to make repairs where necessary. Mr. Ferrara agreed to visit this site once a month.

Mr. Cesaro questioned item 370, Park Equipment, and whether or not the township could charge the Open Space Trust Fund (OSTF) for replacement and repair of playground equipment in the amount of \$11,000. Mr. Walsh explained that these are maintenance items and not capital projects and therefore do not qualify as OSTF items.

Mr. Walsh explained the increase in item 261, Computer Hardware/Software is for a new copier/scanner/printer, which is a cost savings to the department and more efficient than what is currently being used. Item 501, Tree Stock and Beautification was also questioned and Mr. Walsh explained that the increase in funds is due to a mature tree purchase for the front of Town Hall. Mr. Cesaro and Mr. Carifi suggested that a smaller tree be purchased for less money.

In response to Mr. Ferrara question with respect to the department's protocol for answering resident complaints and phone calls, Mr. Walsh explained that his staff researches the issue and calls the resident back with the findings. As to the time frame for a response, it is dependent on the work load of the department and/or the nature of the complaint.

Mr. Walsh confirmed that his department uses the fuel pumps located at Parks and Forestry and further confirmed that they do not have cameras, but the pumps lock and are shut down at the end of the day. He explained that you must have a key to access the fuel pumps. Mr. Walsh confirmed that his department keeps manual maintenance and fuel

logs for his vehicles. Administration is provided with fuel logs for supervisor's vehicles. The fuel pumps are not computerized.

In response to Mr. dePierro's question, Mr. Walsh explained that the original request for item 313, Maintenance Equipment in the amount of \$7,400 was for a 1977 trailer that is used to haul equipment. Due to the longevity of the item, it was moved to Capital.

**CAPITAL (170)** Jasmine Lim explained, in response to Mr. Cesaro's question regarding item H. Turf Fields, that it is being charged to the Open Space Trust Fund and not to the Capital budget and there is no five percent down payment. The Mayor explained that no money will be spent until the project has been approved by all parties, including the Attorney General and Board of Education.

Mr. Walsh validated, for the Council, the need for the remainder of the requests under Capital. He explained that the majority of the vehicles and equipment that are being replaced are greater than ten years old, used daily and are at the end of their useful life cycle.

In response to Mr. Stanton's questions, the Mayor confirmed that item A. Custom Ice Rinks was removed. The description will be changed accordingly.

Mr. Walsh explained that item F. Replacement of Play Structures, will be charged to the Open Space Trust Fund and that it is necessary to bring all play structures up to code.

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**PUBLIC HEARING- DIVISION OF PARKS AND FORESTRY**

**Council President Stanton opened the meeting to the public in connection with this portion of the Budget only, noting a three-minute time limit per speaker.**

**Pat Petaccia, 182 Hawkins Avenue**

Ms. Petaccia questioned the increase from 2011 to 2012 in line item "Other" under the Salary and Wage section. Jasmine Lim explained that the majority of the increase is in Salary Revision and that it is a leap year and money must be budgeted for an extra day for hourly employees. An increase may also be attributed to the Concert Series and Maintenance Overtime. Ms. Petaccia expressed her concern that the department seems to be top heavy, to which Mr. Walsh explained that his supervisors also work with the crew.

**Seeing no one else come forward, Council President Stanton closed the public hearing in connection with the Parks and forestry Division Budget.**

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Brief Recess

**DEPARTMENT OF HUMAN SERVICES** - Present for this portion of the budget review: B. Ievoli, Director of the Department of Human Services

**OFFICE OF HEALTH (430)** In response to Mr. Cesaro's question regarding improvements, Barbara Ievoli informed the Council that a new pediatrician was hired and through additional publicity the department is attempting to bring children that do not have insurance up to date on their immunizations. Also, Ms. Ievoli explained that the department lost their health educator last year and will continue with the shared services agreement with East Hanover for the Health Officer. Ms. Ievoli further explained that refurbishments to the building and updating of exercise equipment are taking place at the Community Center, which is now 21 years-old. Her staff and the Mayor continue to work with the Hurricane victims, assisting them with the filing of their taxes and working with charities to further assist the victims.

There were no questions with respect to the Salary and Wages section of Division 430.

In response to Mr. Ferrara's inquiry with respect to item 480, Health Education, of the Other Expenses section, Ms. Ievoli explained the duties of the position and that it is required by state law. Due to the special certification required, the coach with Wellness Coaches USA through the Township's Wellness Campaign cannot be used for this purpose.

In response to Mr. Ferrara's inquiry, Ms. Ievoli explained that the ambulances have special keys and use the fuel pumps at Public Works. The rest of her staff also have special keys and use the pumps at Parks and Forestry. Fuel logs are maintained for all of her vehicles.

**OFFICE OF SOCIAL SERVICES (450)** There were no questions with respect to the Salary and Wages and Other Expenses sections of Division 450.

**CHILD DAY CARE CENTER (451)**

The Mayor, in response to Mr. Cesaro's inquiry, explained that he did not increase the Township contribution this year and that the Parsippany Child Day Care Center, with assistance from the township, became involved with United Way and have restructured. The majority of the children that attend are Parsippany residents. There is a new Director and the center is doing very well.

**AMBULANCE SERVICES (452)** In response to Mr. Cesaro's question for the increase in part time employees from eleven to twelve, Ms. Ievoli explained the additional employee was hired to help with the extra shift.

Ms. Ievoli informed the Council that due to it being the first time having two ambulances on during the day last year, Dean Snook prepared a summary report for the Council's information. Mr. Snook explained in brief the report given to Council. Mr. Snook confirmed the hours of operation for the ambulances. In response to Mr. dePierro's inquiry, Mr. Snook confirmed the hours and days of the week worked by the paid EMTs.

Ms. Ievoli also confirmed that Saturdays were not eliminated and that this issue was discussed with the volunteers and the township attorney to everyone's agreement. Mr. Snook confirmed that there is a best practice in place for Saturdays with the volunteers that is working out well.

Mr. Stanton brought attention to item 212, Ambulance Supplies, Pagers, Uniforms and requested an explanation on the increase from the requested amount to the Mayor's budget amount. Mr. Snook explained the need for proper protective garments to outfit all responders for emergencies with equipment that is specifically fitted to their sizes. Employees are financially responsible for the equipment if they leave Township employ and fail to return the equipment. The quote was received from a company under state contract. The equipment currently used is generic.

**CAPITAL (452, 460)** In response to Mr. Cesaro's inquiry, Ms. Ievoli confirmed that the purchase of the new ambulance under Division 452 will not result in a fifth paid ambulance. Although the ambulance that was involved in an accidental fire is still under review by the insurance company, it is expected that the ambulance will be deemed unsalvageable and the money will be deposited into the township's general fund and not used for the purchase of another ambulance.

Mr. dePierro expressed his concern with respect to the importance of idle time of the ambulances over mileage. Mr. Snook assured the Council that their mechanic is very vigilant of the conditions of the ambulances. He further assured the Council that the ambulance that experienced the fire was older and the newer vehicles are improved with new EPA standards.

Mr. Carifi questioned why the ambulance for the paid squad, 422, is \$21,000 more than the ambulance requested under Capital for the volunteer squad, 460. Mr. Snook explained that the vehicle the paid squad is requesting has specific equipment and is being built from the ground up. The model is also an F450 rather than an E450, which is no longer available. Due to the new diesel engine and EPA requirements, it was recommended by the mechanic to purchase this model. Mr. Snook explained that he could only speak for the paid squad.

Ms. Lim, in response to Mr. Cesaro, confirmed that the ambulance in the budget for the volunteers was per their request.

Ms. Lim explained to Mr. dePierro and the Council that the Baldwin House garage could not be used for housing the ambulances due to Open Space Funds being used to purchase that property. The Mayor explained that there are budgetary concerns with respect to building a new garage.

Mr. Stanton invited Mr. Weber and Mr. Toro from the volunteer ambulance squads to speak. Mr. Toro addressed the matter of the difference in their model of ambulance to be

purchased and the paid squad, being that the equipment is transferred from their old model to the new and they are using their old model as a trade in.

Mr. Weber spoke regarding the turn out gear and explained that they usually get the old fire department gear.

Mr. Cesaro, along with the Council's agreement, offered that the volunteers review their equipment needs to make sure that they also had the proper gear needed for their safety.

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**PUBLIC HEARING- DEPARTMENT OF HUMAN SERVICES**

**Council President Stanton opened the meeting to the public in connection with this portion of the Budget only, noting a three-minute time limit per speaker.**

**Seeing no one come forward, Council President Stanton closed the public hearing in connection with the Human Services Department Budget.**

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**DEPARTMENT OF FINANCE-** Present for this portion of the budget review: R. Malcolm, Chief Financial Officer of the Department of Finance

**ASSESSMENTS (060)** Ruby Malcolm explained to the Council that one person retired from the Division of Assessing and the Tax Assessor feels he can get by with a part time replacement saving the township money with salary and benefit costs.

In response to Mr. Ferrara's inquiry, Ms. Malcolm confirmed that she does have a township vehicle and that she fills up her tank at the Public Works pumps. She also has an assigned key.

**TREASURY (070)** Ms. Malcolm explained that her part time employee retired and the department is attempting to absorb the workload.

In response to Mr. Cesaro's inquiry, Ms. Malcolm explained that the GASB 45 is a government mandate and that three years-ago it had been done; however, due to the state's Best Practices requirements, the township needs to avoid an audit comment so the item was added back into the budget. Ms. Lim clarified that the GASB 45 is a federal, not a state, mandate.

Ms. Malcolm explained that payroll costs increased due to the banks cutting back on paying for these costs. Ms. Malcolm further explained that an RFP was issued for these services and Valley National Bank was the lowest quote.

**ANNUAL AUDIT (071)** Ms. Malcolm confirmed that these costs have remained the same.

**COLLECTIONS (080)** Ms. Malcolm confirmed for the Council that our Tax Collection rate is 99.24% and that the township collects delinquent taxes in full, the next year. Ms. Malcolm explained that every year the township has a tax sale that is very successful and that our bond rating is AA.

**CONTINGENT (0520)** Ms. Malcolm explained that in 2011, the township had \$890,000 in contingent expenses due to the emergencies from the flood and snow storm.

**MUNICIPAL DEBT SERVICE (530)** Ms. Malcolm explained to the Council that there are plans to have a re-funding bond sale this year, and that if we close before the budget is finally adopted, the debt service may be reduced slightly. Ms. Malcolm further explained that the township would be refinancing its 2005 bonds, which were at a net interest cost of 4%. Ms. Malcolm is expecting 2.5% with the re-funding. The Local Finance Board recently approved the township to refund its 2005 bonds that will result in an estimated savings of about \$1million over the next 14 years.

Ms. Malcolm, in response to Mr. Cesaro’s inquiry, explained that the township is currently at .7% net debt and is permitted to go as far as 3.5% and continues to pay towards our debt each year.

**RESERVE FOR UNCOLLECTED TAXES (0541)** Ms. Malcolm explained to the Council that this is a formula and increased slightly because our ratable base decreased and our collection rate went from a 99.4% to a 99.24%, resulting in an addition to the reserve.

**DEFERRED CHARGES/STATUORY EXPENSES (540)** There were no questions for this item.

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**PUBLIC HEARING- DEPARTMENT OF FINANCE**

**Council President Stanton opened the meeting to the public in connection with this portion of the Budget only, noting a three-minute time limit per speaker.**

**Seeing no one come forward, Council President Stanton closed the public hearing in connection with the Finance Department Budget.**

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**LEGAL EXPENSES (090) AND INSURANCE (110)**

Ms. Lim explained the increase in 357, Legal – Other Expenses is due to labor matters, of which the Council is aware.

In reference to Division 110, Ms. Lim confirmed that there was an increase in medical expenses, but the lowest experienced in a number of years. Ms. Lim also confirmed that

we are self-insured. She explained that the township's brokers request quotes from at least ten carriers to ensure the best price for the township.

Ms. Lim pointed out that we are focusing on reducing the township's Workers' Compensation costs, which are very high.

In response to Mr. Stanton's inquiry with respect to the increase to line item 515, Non-Covered Claims, Ms. Lim explained that the township is expecting to pay out a fairly sizable amount this year and the township has a deductible.

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### **PUBLIC HEARING- LEGAL EXPENSES AND INSURANCE**

**Council President Stanton opened the meeting to the public in connection with this portion of the Budget only, noting a three-minute time limit per speaker.**

**Seeing no one come forward, Council President Stanton closed the public hearing in connection with Legal Expenses and Insurance.**

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**DIVISION OF RECREATION (180)** - Present for this portion of the budget review: J. Plescia, Superintendent of Recreation

Mr. Plescia explained to the Council that the position of PAL Director was moved out of the Police Department and into the Division of Recreation, as the position is more recreational based.

Mr. Plescia explained that this was his first full year in the department. He did a full review and revamped the budget to reflect the appropriate charges to the correct categories.

In response to Mr. Ferrara's inquiry, Mr. Plescia explained that item 407, P.A.L. Activities, is used for reimbursement for expenses submitted by the PAL related to activities provided to youth programs. It cannot be used for overhead or salaries.

**TOWNSHIP EVENTS (181)** Mr. Plescia explained that this Division is standard and includes parades, summer concerts and other township events.

The Mayor, in response to Mr. dePierro's inquiry, explained that there is no Fall Festival due to the expense. The costs associated with closing Beverwyck Road and the intersecting roads are the biggest diversion. There has been discussion in bringing the festival to Veteran's Memorial Park for next year.

Mr. Cesaro inquired as to what the township is doing to have the corporate community contribute to our Summer Concert Series. The Mayor explained that letters are sent out each year and we are getting responses. Due to the costs, it is difficult to get some choice bands.

Mr. Plescia confirmed for the Council that he uses the fuel pumps at Parks and Forestry and maintains a fuel log that is submitted to Administration. Mr. Plescia further explained that he does not use a key, the pumps are located behind a fence and are turned on and off by the Parks and Forestry Department each day.

Mr. Plescia confirmed, for Mr. Stanton, that the Seasonal help is used for his playground and tot time programs. This is not used for PAL.

**CAPITAL (180)** Discussion ensued regarding the request for an SUV and the Council requested that Mr. Plescia look into something less expensive. Mr. Plescia confirmed that as long as it can carry loads of material and supplies, he is open to anything. Ms. Lim also informed the Council that this purchase must be moved to the Other Expenses section of the budget since it is a passenger vehicle.

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**PUBLIC HEARING- DIVISION OF RECREATION**

**Council President Stanton opened the meeting to the public in connection with this portion of the Budget only, noting a three-minute time limit per speaker.**

**Pat Petaccia, 182 Hawkins Avenue**

Ms. Petaccia suggested using a car pool vehicle rather than purchasing a new vehicle. Mr. Plescia explained that he has used an old handicap vehicle and will most likely continue to do so for the second supervisor in the summer. Jasmine Lim further explained that the township does not purchase many vehicles and almost every department uses vehicles that have been passed down. The vehicles on the road at this time are not in the best condition.

In response to Ms. Petaccia's question regarding background checks, Mr. Plescia confirmed that anyone 18 and older and any volunteer that has regular contact with the children has a background check. We do not charge for the security checks because the people are already volunteering their time. We do not pay coaches.

Mr. dePierro suggested coordinating with other entities on background checks. If an individual has had a background check for another organization, perhaps it can be used again. Mr. Plescia explained that from a legal standpoint, he has been told that you should obtain a current check since anything could have happened in the interim. Mr. Carifi, based on his police experience and Mr. Cesaro with his legal background, both confirmed that it has been the more prudent avenue to obtain a current background check.

Ms. Petaccia questioned why the transportation for activities was being removed from the budget. Mr. Plescia explained that this is actually used for children taking trips in the summer camp program. The children must cover this expense, so this is now collected in

a Trust. Any money taken in for field trips and activities is deposited into the Trust and withdrawn immediately. At the end of the year, is a zero fund, not an expense.

Ms. Lim and Mr. Plescia explained to Ms. Petaccia that what appears to be an increase in the PAL Director's salary, is actually a reflection of the full year salary and there are no benefit expenses associated with the position.

Mr. Plescia confirmed for Ms. Petaccia that there is no money budgeted in his Division for the Turf Field project.

**Seeing no one else come forward, Council President Stanton closed the public hearing in connection with the Recreation Division Budget.**

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**MOTION TO ADJOURN MEETING: Mr. Cesaro**

**SECONDED BY: Mr. Ferrara**

<b>Roll Call:</b>	<b>Mr. Carifi</b>	-	<b>yes</b>
	<b>Mr. Cesaro</b>	-	<b>yes</b>
	<b>Mr. dePierro</b>	-	<b>yes</b>
	<b>Mr. Ferrara</b>	-	<b>yes</b>
	<b>Mr. Stanton</b>	-	<b>yes</b>

**MEETING ADJOURNED: 11:50 p.m.**

**Minutes Approved:**