

**TOWNSHIP OF PARSIPPANY-TROY HILLS  
MORRIS COUNTY, NEW JERSEY  
ORDINANCE NO. 2017:02**

**AN ORDINANCE REPEALING CHAPTER 4, ADMINISTRATION OF GOVERNMENT, ARTICLE XII, DEPARTMENT OF HUMAN SERVICES, SECTION 4-47.1, THIRD-PARTY PAYMENT PLAN FOR EMERGENCY MEDICAL SERVICES PROVIDED BY THE NON-VOLUNTEER PAR-TROY EMS SQUAD; AND CREATING CHAPTER 4, ADMINISTRATION OF GOVERNMENT, ARTICLE XVIII, DEPARTMENT OF EMERGENCY MEDICAL SERVICES; AND AMENDING CHAPTER A445, FEES COMPILATION, SECTION A445-19.1, EMERGENCY MEDICAL SERVICES, OF THE CODE OF THE TOWNSHIP OF PARSIPPANY-TROY HILLS IN THE COUNTY OF MORRIS, NEW JERSEY**

**WHEREAS**, the Township of Parsippany-Troy Hills (the “Township”) provides basic life support (“BLS”) ambulance services through its New Jersey Department of Health, Office of Emergency Medical Services licensed unit, Par-Troy EMS; and

**WHEREAS**, since its inception in 2002, Par-Troy EMS has grown to a staff of twenty (20) Emergency Medical Technicians who provide twenty-four hour coverage for emergency calls within the Township and surrounding municipalities; and

**WHEREAS**, pursuant to the Faulkner Act, N.J.S.A. 40:69A-1, et seq., the Township shall have a Department of Administration and such other departments, not less than two (2) and not exceeding nine (9) in number, as the Township Council may establish by ordinance; and

**WHEREAS**, the Township Council finds and declares that it is in the interest of health, safety and welfare to create a Department of Emergency Medical Services in order to better coordinate and manage emergency medical services within the Township; and

**WHEREAS**, the Township Council further finds and declares that to maximize efficiency and oversight, Par-Troy EMS should be re-assigned from the Department of Human Services and made a division of the Department of Emergency Medical Services; and

**WHEREAS**, the Township Council desires to update the Township’s third-party payment plan for emergency medical services provided by Par-Troy EMS.

**NOW, THEREFORE, BE IT ORDAINED** by the Township Council of the Township of Parsippany-Troy Hills, Morris County, as follows:

**SECTION 1.** Chapter 4, Administration of Government, Article XII, Department of Human Services, Section 4-47.1, Third-party plan for emergency medical services provided by the Non-Volunteer Par-Troy EMS Squad of the Code of the Township of Parsippany-Troy Hills is hereby repealed in its entirety.

**SECTION 2.** Chapter 4, Administration of Government, Article XVIII, Department of Emergency Medical Services, of the Code of the Township of Parsippany-Troy Hills is hereby created as follows:

§ 4-78 Department established.

There shall be a Department of Emergency Medical Services, the head of which shall be the Director.

§ 4-79 Qualifications and duties of the Director.

A. Upon his appointment and at all times during his tenure, the Director shall hold and maintain a valid unexpired New Jersey Emergency Medical Technician Paramedic (EMT-P) license, along with such other and further licenses and certifications required to hold and maintain the EMT-P license.

B. The Director shall:

- (1) Have, exercise, and discharge the functions, powers, and duties of the Department and each of its Divisions;
- (2) Prescribe the duties and assignments of all subordinates and other Department personnel;
- (3) Delegate such of his authority as he may deem necessary for the efficient operation of the Department and each of its Divisions, to be exercised under his direction and supervision; and
- (4) Report at least monthly to the Business Administrator on the operation of the Department during the preceding month and make such other reports as may be required.

§ 4-80 Division of Par-Troy EMS.

A. Within the Department there shall be a Division of Par-Troy EMS, the head of which shall be the Director who shall also hold the title Chief of Par-Troy EMS.

B. The powers and duties of the Division of Par-Troy EMS are to:

- (1) Exercise the functions, powers and duties of a New Jersey Department of Health, Office of Emergency Medical Services licensed ambulance provider;
- (2) Provide 9-1-1 and on-demand emergency medical response throughout the Township and surrounding communities as required;
- (3) Plan and administer emergency medical response protocols, procedures, guidelines, and standards;
- (4) Coordinate and update mutual aid response plans;
- (5) Provide training and competencies to Department personnel and Township employees;
- (6) Maintain Department vehicles and equipment for maximum operational readiness;
- (7) Administer the Township's Third-Party Payment Plan for Emergency Medical Services, as well as billing and partnership agreements with participating hospitals and health care systems;
- (8) Provide clinical oversight of emergency medical operations;
- (9) Provide programs designed to promote the awareness of child passenger safety and educate the public regarding the same;
- (10) Liaison with volunteer Township emergency medical organizations to coordinate on issues including, but not limited to operations, training and safety, and to maintain a current Township Emergency Medical Response Plan; and

(11) Provide special programs and initiatives promoting community health and safety, which special programs and initiatives may be in conjunction with other Township Departments or agencies.

C. All personnel assigned to the Division of Par-Troy EMS shall hold, at a minimum, an Emergency Medical Technician license, Basic level (EMT-B), along with such other and further licenses and certifications required to hold and maintain the EMT-B license, as well as a valid unexpired New Jersey Driver's License.

D. Organization.

The Division of Par-Troy EMS table of organization shall be as follows:

(1) Not more than one (1) Chief;

(2) Not more than one (1) Deputy Chief;

(3) Not more than four (4) Supervisors; and

(4) A sufficient number of full-time and part-time Emergency Medical Technicians to ensure adequate staffing of Division ambulances in accordance with the current Township Emergency Medical Response Plan.

§ 4-81 Third-party payment plan for emergency medical services provided by Par-Troy EMS

A. Fees for emergency medical services. The fee for emergency medical services shall be \$750, plus \$15 per mile per trip. If the ambulance responds but does not transport the patient to a hospital emergency department or other medical facility, the fee shall be \$250.

(1) Fees for equipment and medications. When any of the following equipment or medications is used or administered in conjunction with the care of any patient, an additional fee shall be billed according to the tier of said equipment or medication, as follows:

(i) Tier I Equipment - \$75.00 per use

- (a) Continuous Positive Airway Pressure (CPAP) Device
  - (b) Automated External Defibrillator
- (ii) Tier II Equipment - \$45.00 per use
    - (a) Oxygen delivery supplies, including Bag Valve Mask (BVM), Non-Rebreather Mask, Nasal Cannula
    - (b) Spinal immobilization devices, including long backboard, cervical immobilization collar and/or device, Kendrick Extrication Device (KED)
  - (iii) Tier I Medication - \$175.00 per dose
    - (a) Epinephrine Auto Injector (Epi-Pen)
    - (b) Naloxone (Narcan)
  - (iv) Tier II Medication - \$45.00 per dose
    - (a) Oxygen
    - (b) Glucose
    - (c) Aspirin

B. Insurance only billing for transport. The fees for emergency medical services set forth in Section 4-81(A) of this Article notwithstanding, when a resident of the Township is transported to a hospital emergency department or other medical facility, the Township shall engage in insurance only billing, whereby the Township will accept as payment only what is paid by the resident's health insurance plan, applicable automobile insurance policy, or Medicare/Medicaid, and shall not bill for any deductibles, co-pays or other balance due.

C. Insurance only billing for non-transport. The fees for emergency medical services set forth in Section 4-81(A) of this Article notwithstanding, when a Par-Troy EMS ambulance responds to an emergency call, but does not transport the patient, the Township shall engage in insurance only billing, whereby the Township will accept as payment only what is paid by the patient's health insurance plan, applicable automobile insurance policy, or Medicare/Medicaid, and shall not bill for any deductibles, co-pays or other balance due.

- D. The Township shall seek a contractor to administer the billing and collection of the third-party ambulance transportation fees authorized hereunder.
- E. The Director shall annually review the fees for emergency medical services set forth in Section 4-81(A) of this Article.
- F. A certified copy of Section 4-81 of this Article shall be filed and maintained with all applicable federal and/or state agencies.

**SECTION 3.** Chapter A445, Fees Compilation, Section A445-19.1, Emergency medical services, of the Code of the Township of Parsippany-Troy Hills is hereby repealed and replaced as follows:

- A. Fees for emergency medical services. The fee for emergency medical services shall be \$750, plus \$15 per mile per trip. If the ambulance responds but does not transport the patient to a hospital emergency department or other medical facility, the fee shall be \$250.
  - (1) Fees for equipment and medications. When any of the following equipment or medications is used or administered in conjunction with the care of any patient, an additional fee shall be billed according to the tier of said equipment or medication, as follows:
    - (i) Tier I Equipment - \$75.00 per use
      - (a) Continuous Positive Airway Pressure (CPAP) Device
      - (b) Automated External Defibrillator
    - (ii) Tier II Equipment - \$45.00 per use
      - (a) Oxygen delivery supplies, including Bag Valve Mask (BVM), Non-Rebreather Mask, Nasal Cannula
      - (b) Spinal immobilization devices, including long backboard, cervical immobilization collar and/or device, Kendrick Extrication Device (KED)
    - (iii) Tier I Medication - \$175.00 per dose
      - (a) Epinephrine Auto Injector (Epi-Pen)
      - (b) Naloxone (Narcan)

(iv) Tier II Medication - \$45.00 per dose

- (a) Oxygen
- (b) Glucose
- (c) Aspirin

**SECTION 4.** All actions of the Township taken prior to the date of adoption hereof contemplated by this Ordinance are hereby ratified and approved.

**SECTION 5.** If any section, paragraph, subsection, clause or provision of this ordinance shall be declared invalid by a court of competent jurisdiction, such decision shall not affect the validity of this ordinance as a whole or any part thereof.

**SECTION 6.** All ordinances or parts of ordinances of the Township of Parsippany-Troy Hills heretofore adopted that are inconsistent with any of the terms and provisions of this ordinance are hereby repealed to the extent of such inconsistency.

**SECTION 7.** This ordinance shall take effect immediately upon its final passage, approval and publication as provided by law.

I HEREBY CERTIFY the above to be a true copy of an Ordinance introduced by the Township Council of the Township of Parsippany Troy Hills at a duly convened meeting held on \_\_\_\_\_ and adopted on \_\_\_\_\_.

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Khaled Madin, Esq.

Township Clerk