

TOWNSHIP OF PARSIPPANY-TROY HILLS

PROCEDURE FOR HOLDING A BLOCK PARTY OR ROAD CLOSURE

1. Submit a written request specifying the following:
 - (a) **Type** of event to be held
 - (b) **Date** and **time** of the event (specify a rain date, if applicable)
 - (c) **Place** of event
 - (d) Name, address and telephone number of contact person.
2. Include a map of the area with the requested road close-off clearly marked.
3. Complete the “PROPERTY OWNER/RENTER INFORMATION” form.
Note: If block and lot numbers are not known, please contact the Assessor’s Office (973-263-4272) for this information.

Please submit the requested information at least two (2) weeks prior to the event to:

Township Clerk
Township of Parsippany-Troy Hills
1001 Parsippany Blvd.
Parsippany, NJ 07054

For additional information please contact the Clerks Office at 973-263-4351.

