

Township of Parsippany-Troy Hills

OPEN POSITION ANNOUNCEMENT

MAINTENANCE SUPERVISOR GROUNDS

Department: Department of Public Works Division of Parks & Forestry Department

Workweek: Monday through Friday, 7:00 A.M. to 3:30 P.M. Must be able to be contacted via phone and available to work emergency and non-emergency overtime hours including weekends and holidays, mandatory at times.

Wage: Per Ordinance, Blue Collar Union Supervisor Employee-Non Exempt Position

Definition: Under direction, supervises and works with a group of employees engaged in planting and maintenance of plant material flowers, etc.; engaged in performing a variety of maintenance and repair tasks necessary for efficient operation and utilization of recreation facilities and equipment; does other related duties as required.

Skills/Duties: Able to read, write, speak, understand, and communicate in English. Must possess valid Commercial Driver's License (CDL).

Supervises and works with a group of employees engaged in trimming and removing grass, shrubs, trees and brush; performs work involved in preparing soil, seeding lawns and rolling, weeding and cutting grass and irrigation systems.

Planting and pruning of trees and removal of dead trees; trims hedges and plants and harvests flowers.

Marks athletic fields and other recreational/game areas; fills holes in playgrounds; regrades ball fields; keeps play area free of debris and dangerous obstructions. Constructs, assembles, positions and makes minor repairs to various playground, park and sport equipment.

Will be required to learn to utilize various types of electronic and/or manual recording and information systems used by the department, office or related units. Maintains records of assigned personnel, equipment and material used, work performed and time spent.

Excellent benefits (Full-time) package provided including 14 paid holidays a year, paid sick and vacation time, state pension, life insurance and more.

To Apply: Please e-mail cover letter, resume, and copy of relevant licenses(s) to Jamie Cryan, Business Administrator at jobs@parsippany.net cc: Director of Public Works jwalsh@parsippany.net Interviews will start immediately. EOE.

Closing Date: Position open until filled. EOE.

Date Posted: _____ Posted by: _____

Department: _____

(Return the original signed form to A. Ferrara in the Mayor's Office. Post the copy)