

Township of Parsippany-Troy Hills

OPEN POSITION ANNOUNCEMENT

Building Maintenance Repairman

Department: Building Department / Public Works

Workweek: Monday through Friday, 7:00 A.M. to 3:30 P.M. Subject to change based upon the needs of the department and the Township.

Wage: Per Ordinance, Blue Collar, Grade H-2, Salary Range \$19.80 - \$29.95/hr.

Note: The definition and examples of work for this title are for illustrative purposes only. A particular position using this title may not perform all duties listed in this job specification Conversely, all duties performed on the job may not be listed.

Skills/Duties: Able to read, write, speak, understand and communicate in English. Understand, remember and carry out oral written directions.

- Perform tasks that can be moderate to physically strenuous. Example: Moving heavy furniture.
- Under direction, cleans and maintains buildings and grounds. Clean rooms, offices and rest rooms. Dusts, cleans, vacuums and polishes. Washes and cleans windows. Works on ladders and scaffolds to change bulbs, wash walls, etc...
- Runs power cleaning equipment
- Have a basic knowledge of how to make minor repairs to heating, electrical, plumbing and other systems. May make minor repairs to heating, electrical and other systems. Must have knowledge of painting and carpentry. May tend to low-pressure boilers used to produce hot water and heat.
- Distributes supplies
- Works safely and reports potentially hazardous conditions

License: Candidate will be required to possess a driver's license valid in New Jersey.

Education: High school diploma required.

To Apply: Please e-mail cover letter, resume, and copy of relevant licenses(s) to Khaled Madin, Interim Business Administrator at jobs@parsippany.net and cc: Joe Jannarone at jjannarone@parsippany.net. Interviews will start immediately.

Closing Date: Open until filled. EOE. Excellent benefits package provided.

Date Posted: _____ **Posted by:** _____

Department: _____

(Return the original signed form to L. Arcuri in the Administrator's Office. Post the copy)