

Township of Parsippany-Troy Hills
OPEN POSITION ANNOUNCEMENT
Full-Time Building Inspector – Construction Department

Department: Construction Department

Workweek: Monday through Friday 8:00 AM to 4:00 PM.

Wage: Per ordinance, Salary Range \$30,000 - \$95,000 White Collar, Non-Exempt

Definition: Under direction, inspects new and existing buildings and structures to ensure compliance with the State Uniform Construction Code and enforces same to ensure public safety, health, and welfare; does related work as required.

Note: The definition and examples of work for this title are for illustrative purposes only. A particular position using this title may not perform all duties listed in this job specification Conversely, all duties performed on the job may not be listed.

Skills/Duties: Knowledge of structural design and analysis techniques necessary to check compliance with the State Uniform Construction Code. Knowledge of the preparation of violation notices and prescribed inspection record keeping. Willingness to obtain Building Subcode Official License within one year of employment. Knowledge of the organization and content of the State Uniform Construction Code regulations, organization, and content of building subcode. Ability to analyze and interpret the State Uniform Construction Code, and other local ordinances that apply to buildings, and other laws, rules, regulations, and policies applicable to buildings. Ability to carry out provisions of the State Uniform Construction Code as they relate to residential, commercial, industrial, and high-rise/hazardous structures. Must possess a valid New Jersey Driver's License. Able to read, write, speak, and understand and communicate in English.

Education and Experience: Possession of valid HHS Building Inspector's License issued by the New Jersey Department of Community Affairs. Candidates with RCS or ICS Building Inspector licenses may be considered with written understanding that they will seek the higher license(s) as soon as possible. Must be a New Jersey resident.

To Apply: Please e-mail cover letter, resume, and copies of relevant licenses to Khaled Madin, Township Clerk at jobs@parsippany.net and Jennifer Smith, Director of Construction at jsmith@parsippany.net.

Closing Date: Open until filled. EOE. Excellent benefits package provided.

Date Posted: _____ **Posted by:** _____

Department: _____

(Return the original signed form to L. Arcuri, Administrator's Office. Post the copy)