

# Township of Parsippany-Troy Hills

## OPEN POSITION ANNOUNCEMENT

### Full-Time Public Health Nurse

**Department:** Human Services Department

**Workweek:** Monday through Friday, 9:00 A.M. to 5:00 P.M. Subject to change based upon the needs of the department and the Township.

**Wage:** Per Ordinance, White Collar Non-Exempt, Salary Range \$40,000 - \$88,000

**Definition:** The Township of Parsippany-Troy Hills is accepting applications for the full-time position of Public Health Nurse. Under direction, shall be able to administer core public health functions as defined and the delivery of the "10 essential public health services," as set forth at N.J.A.C. 8:52-3.2(a) 1 through 10.

**Skills/Duties:** Responds to health questions by individuals and/or families during home visits, in clinics or schools or, while giving health demonstrations and lectures to community groups to educate the public on preventive health measures. Visits homes of individuals and/or families in the community and gathers initial background information used to assess their health needs and problems to develop a health care plan. Interviews patients and/or families to evaluate health needs or environmental hazards in the homes. Evaluates effectiveness of a family care plan and nursing services provided.

Implements actions to curtail the spread of communicable diseases by instructing high-risk individuals or groups in the proper control measures. Develops health care plans for resolving complex and/or multifaceted problems as part of a team of health care professionals. Conducts investigations of suspected disease outbreaks; visits suspected areas and interviews persons who have contracted the disease to compile information on symptoms and environmental factors.

Measures patients' blood pressure, pulse, height, and weight to record the patients' vital signs and growth process. Administers hearing and vision tests to screen possible hearing and vision problems and refers these problems to the physician. Administers influenza/pneumonia vaccine to residents in homes and/or clinics. Maintains medical records and files.

Will be required to learn to utilize various types of electronic and/or manual recording and computerized information systems used by the agency, office, or related units.

**Education/Experience:** Candidates must have a baccalaureate degree in nursing from an accredited college or university and hold a current license to practice as a registered professional nurse by the New Jersey State Board of Nursing.

**To Apply:** Please e-mail cover letter, resume, and copy of relevant licenses(s) to Khaled Madin, Interim Business Administrator at [jobs@parsippany.net](mailto:jobs@parsippany.net) and cc: Mariane Willis-Cucchiara at [mwillis-cucchiara@parsippany.net](mailto:mwillis-cucchiara@parsippany.net). Interviews will start immediately.

**Closing Date:** Open until filled. EOE. Excellent benefits package provided.

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**Date Posted:** \_\_\_\_\_ **Posted by:** \_\_\_\_\_

**Department:** \_\_\_\_\_

*(Return the original signed form to L. Arcuri in the Administrator's Office. Post the copy)*